

Board of Directors Meeting #3/16

March 16, 2016

DIRECTORS PRESENT: Art Versteeg, Jim Campbell, Deb Shewfelt, Wilf Gamble, Alison Lobb, Alvin McLellan, Matt Duncan, Roger Watt, Paul Gowing, Bob Burtenshaw

ABSENT WITH REGRETS: David Turton

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Financial Services Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator
Jason Moir, FRCA Supervisor
Brandi Walter, Environmental Planner/Regulations Officer
Erica Ogden, Planning and Regulations Assistant
Hayley Murray, Stewardship Project Assistant
Sarah Fleischhauer, Restoration Technician

COMMUNITY ATTENDEES: Paul Seebach, Auditor of Vodden Bender & Seebach

1. Call to Order

Art Versteeg called the meeting to order at 7:00 pm and welcomed everyone.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.



3. Presentations

a) Staff Service Awards

Art Versteeg, Chair congratulated and thanked the following staff for their years of dedication and employment by presenting them with service awards and outlining the history of their individual roles with the Maitland Valley Conservation Authority.

Brandi Walter, Environmental Planner/Regulations Officer: 5 years
Jason Moir, Superintendent-Falls Reserve Conservation Area: 10 years
Stewart Lockie, Conservation Areas Coordinator: 20 years

b) Introduction of Staff

The following new staff members introduced themselves to the Board of Directors and outlined their skills, experience and explained the focus of their work that they will be directing their time to in 2016.

Hayley Murray, Stewardship Project Assistant Garvey Glen Watershed Project
Sarah Fleischhauer, Restoration Technician: Garvey Glen Watershed Project
Erica Ogden, Planning/Regulations Assistant

Chair Art Versteeg welcomed the new staff members to the Maitland Valley Conservation Authority and expressed gratitude to have these staff members on board.

4. Minutes

The minutes from the Board of Director's and the Board Hearing meetings #1/16 held on January 27, 2016 as well as the Annual Meeting #2/16 held on February 17, 2016 have been circulated to the Director's for their information and approval. The Director's agreed with the minutes and the following motion was made.

Motion FA #24/16

Moved by: Roger Watt

Seconded by: Jim Campbell

THAT the minutes from the Board of Director's and the Board Hearing meetings #1/16 held on January 27, 2016 and the annual meeting #2/16 held on February 17, 2016 be approved.

(carried)

5. Business Requiring Decision/Direction

i) 2015 Auditors Report: **Report #13/16** (attached)

Paul Seebach of Vodden Bender & Seebach presented the 2015 Financial Statement to the Director's and invited questions and feedback.

The Director's agreed with the report and the following motion was made.

Motion FA #25/16

Moved by: Deb Shewfelt

Seconded by: Paul Gowing

THAT the Auditor’s report be accepted as presented.

(carried)

ii) 2016 Work Plan and Budget: **Report 14A/16 & 14B/16** (attached)

Presented by Phil Beard, this report outlined the major items of business to cover in 2016 to help finalize the work plan for the Board of Director’s.

The Director’s agreed with the report and made this motion.

Motion FA #26/16

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the work plan for 2016 be adopted as outlined in report #14A/15.

(carried)

Report 14B/16 was presented by Phil Beard to inform the Directors of the changes made to the draft budget and to finalize the 2016 budget and gain levy approval.

a) 2016 Levy Approval

Municipality	Director	% Assessment Value	In Favour	Not In Favour	Absent
ACW	Roger	12.22	√		
Central Huron	Alison	10.42	√		
Goderich	Deb	12.45	√		
Howick	Art	3.98	√		
Huron East	Alvin	9.89	√		
Huron Kinloss	Wilf	6.96	√		
Mapleton	Dave	.82			√
Minto	Dave	6.93			√
Morris Turnbury	Paul	4.68	√		
North Huron	Jim	6.33	√		
North Perth	Matt	20.35	√		
Perth East	Bob	1.70	√		
South Bruce	Wilf	.07	√		
Wellington North	Dave	2.75			√
West Perth	Bob	.45	√		

The results of the recorded vote were 89.5% in favour of Motion #27/16 with 0% not in favour and 10.5% absent. Therefore the motion carried.

Motion FA #27/16

Moved by: Roger Watt

Seconded by: Bob Burtenshaw

THAT the matching and non-matching levy be approved at \$1,300,049 for 2016; **AND THAT** the levy be apportioned to each municipality in accordance with the 2016 levy schedule.

(carried)

b) 2016 Budget Approval

Motion FA #28/16

Moved by: Alvin McLellan

Seconded by: Alison Lobb

THAT the 2016 budget be approved as outlined in Report #14B/16.

(carried)

iii) Request for Compensation for Flood Damages-Port Albert: **Report 15/16** (attached)

Flood/Erosion Safety Coordinator Stephen Jackson presented this report to obtain direction on how to proceed with a request from a Port Albert property owner.

Following lengthy discussion, this motion was made.

Motion FA #29/16

Moved by: Alison Lobb

Seconded by: Wilf Gamble

THAT the owners be advised that MVCA is not responsible for providing compensation for the flood damages to their property and therefore will not be providing any compensation for the damage to their driveway.

(carried)

iv) Appointments to Committees: **Report 16/16** (attached)

The purpose of this report was to establish appointments to projects committees and organizations within the Maitland Valley Conservation Authority. These included:

- Conservation Ontario
- Maitland Conservation Foundation
- John Hindmarsh Environmental Trust Fund
- MVCA Personnel Committee.
- Huron County Water Protection Committee
- Carbon Footprint Initiative Leadership Team

Following discussion, this motion was made.

Motion FA #30/16

Moved by: Alison Lobb

Seconded by: Jim Campbell

THAT Art Versteeg be appointed as the MVCA delegate to Conservation Ontario; **AND THAT** Jim Campbell and Deb Shewfelt be appointed as the alternates for 2016.

FURTHER THAT Deb Shewfelt be appointed to the Board of Directors of the Maitland Conservation Foundation for 2016.

AND FURTHER THAT Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2016.

AND FURTHER THAT Roger Watt be appointed to the Personnel Committee for 2016.

AND FURTHER THAT Deb Shewfelt be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2016.

AND FURTHER THAT Deb Shewfelt be appointed to the Carbon Footprint Initiative Leadership Team for 2016.

AND FURTHER THAT Deb Shewfelt, Alison Lobb and Roger Watt be appointed to the Shoreline Working Group in 2016.

(carried)

v) Appointment of Bank/Solicitors: **Report 17/16** (attached)

Following review of this report to obtain approval from the Board to appoint organizations for financial and legal business in 2016, this motion was made.

Motion FA #31/16

Moved by: Alison Lobb

Seconded by: Deb Shewfelt

THAT the authority's banking transactions be handled by the Wingham and Goderich branches of the Canadian Imperial Bank of Commerce; **AND THAT** investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act; **AND FURTHER THAT** the authority approve a bank borrowing by-law of \$200,000 for 2016 on revolving credit at the Canadian Imperial Bank of Commerce, Wingham Branch.

(carried)

Motion FA #32/16

Moved by: Jim Campbell

Seconded by: Alvin McLellan

THAT the following solicitors be appointed to handle legal transactions of the Conservation Authority for 2016: Darrell N. Hawreliak Professional Corporation, Kitchener and Mark Reimenschneider, Due Process Legal Services, Dunsford.

(carried)

6. Consent Agenda

The following items were circulated to the Board of Directors for their information.

- i) Revenue/Expenditure Reports for January/February: **Report #18/16** (attached)
- ii) Funding Agreements signed in the past month: **Report #19/16** (attached)

This motion followed.

Motion FA #33/16

Moved by: Roger Watt

Seconded by: Wilf Gamble

THAT reports #18/16 through #19/16 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

7. Correspondence

- i) Letters from Municipalities Re: Appointments to the MVCA Board of Director's and the Maitland Source Protection Authority Board for 2016:

Central Huron:	Alison Lobb
Huron East:	Alvin McLellan
Howick:	Art Versteeg
Perth East:	Bob Burtenshaw
West Perth:	Bob Burtenshaw
Minto:	David Turton
Wellington North:	David Turton
Mapleton:	David Turton
Goderich:	Deb Shewfelt
North Huron:	Jim Campbell
North Perth:	Matt Duncan
Morris-Turnberry:	Paul Gowing
ACW:	Roger Watt
Huron-Kinloss:	Wilf Gamble
South Bruce:	Wilf Gamble

- ii) Letters from Municipalities Re: 2016 Priorities, Budget and Levy:

Morris-Turnberry:	approved
ACW:	approved
Huron East:	approved

iii) Letter from Ministry of Natural Resources and Forestry Re: phragmites

iv) Letter from Conservation Ontario Re: Conservation Authorities supporting Federal Government priorities in managing extreme weather and green infrastructure partnerships in Ontario

- vi) Email from Conservation Ontario Re: 2016 Budget – Cap and Trade response (attached)

8. Reports

Chair Art Versteeg reported that he, Director Deb Shewfelt and GM/ST Phil Beard attended Conservation Ontario's first Queen's Park day held in Toronto on March 10, 2016. Art noted that it was well attended by MPPs, as well as Directors and staff from Conservation Authority's across Ontario.

The annual General Meeting for the Maitland Conservation Foundation is being held at the Wroxeter Hall tomorrow evening. Vince Judge will be retiring from the Foundation after serving for 40 years.

Director Paul Gowing reported that at the Morris Turnberry Council Meeting held on Tuesday the Bluevale Recreation Committee expressed an interest to repair and clean up the dock at the Bluevale Conservation Area.

9. Review of Meeting Objectives/Follow-up Actions/Next meeting: April 20, 2016 7:00pm

The meeting objectives were met which included obtaining direction from the Board on the 2016 work plan, budget and levy approval as well as committee appointments for 2016.

The next Board meeting will be held at the MVCA office on April 20, 2016 at 7:00 pm.

10. Adjournment

The meeting adjourned at 8:11 pm with this motion.

Motion FA #34/16

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the meeting be adjourned.

(carried)

Art Versteeg
Chair

Danielle Livingston
Recording Secretary