

Board of Directors Meeting #4/18

April 18, 2018

DIRECTORS PRESENT: Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw

ABSENT WITH REGRETS: David Blaney

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator
Jason Moir, Park Superintendent
Donna Clarkson, Source Protection Co-Supervisor

1. **Call to Order**

Chair Jim Campbell called the meeting to order at 7:00 pm and referred attendees to the agenda for the meeting objectives.

2. **Declaration of Pecuniary Interest**

There were no pecuniary interests at this time.



3. Minutes

The minutes from the Board of Directors meeting #3/18 held on March 21, 2018 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and the following motion was made.

Motion FA #34/18

Moved by: Art Versteeg

Seconded by: Roger Watt

THAT the minutes from the Board of Directors meeting #3/18 held on March 21, 2018 be approved.

(carried)

4. Business Out of the Minutes

a) Direction on Investment Policy: **Report #18/18**

The Board directed staff to develop an investment policy for the review and comment at the April 18th Board meeting.

Staff used the Grand River Conservation Authority's investment policy as a template as it is consistent with the guidelines identified by the Board. The Board reviewed the proposed policy and were satisfied with it. The following motion was made.

Motion FA #35/18

Moved by: Dave Turton

Seconded by: Paul Gowing

THAT the investment policy outlined in Report #18/18 be approved.

(carried)

b) Road Repair Estimate: Wawanosh Campground: **Report #19/18**

Jason Moir, Superintendent of the Falls Reserve Conservation Area outlined the damages to the road infrastructure conditions at Wawanosh Park as a result of the February flood. Staff recommended that some campsites be moved out of flood damage areas and developed in another area of the campground. The Board agreed that the repairs and changes to the campground should be undertaken as outlined in Report #19/18.

Following review and discussion, this motion followed.

Motion FA #36/18

Moved by: Alison Lobb

Seconded by: Dave Turton

THAT repair work to the roadway be approved and completed by Vandriel Excavating Inc. prior to the opening date of May 4th, 2018; **AND THAT** the seasonal camping fee of \$550.00 be adopted and

amended in the 2018 WPCA fee schedule; **AND FURTHER THAT** sites 00, 01, 02, 03, 04, 05, 06, 07 be closed once the site is vacated by the present agreement holder.

(carried)

5. Business Requiring Direction/Decision:

a) Board Work Plan for 2018 **Report #20/18**

The General Manager/Secretary-Treasurer reviewed the major items of business that the Board would be dealing with in 2018. Identifying direction on authority infrastructure will be the primary challenge that the Board will need to deal with in 2018.

The Directors agreed with the items identified in the work plan and the following motion was made.

Motion FA #37/18

Moved by: Alison Lobb

Seconded by: Dave Turton

THAT the work plan for 2018 be adopted as outlined in report #20/18.

(carried)

b) Water and Erosion Control Infrastructure Policy Development: **Report #21/18**

The Board identified the need to develop a policy for how the authority should finance the water and erosion control infrastructure (WECI) owned and operated by MVCA. Staff identified to the Board that the authority doesn't have sufficient accumulated surplus to continue to maintain or repair, replace or decommission all of the Water and Erosion Control Infrastructure that it owns.

Steve Jackson, Flood/Erosion Safety Services Coordinator outlined the Ministry of Natural Resources and Forestry's Water and Erosion Control Infrastructure (WECI) program criteria and how projects submitted for funding are ranked for funding. Steve reviewed how the WECI program criteria would rank MVCA's WECI infrastructure. Stewart Lockie, Conservation Areas Coordinator reviewed MVCA's conservation area WECI structures along with their current cost share arrangements and asked the Director's to identify how MVCA should deal with the financing of maintenance, major repairs, replacement or decommissioning the options proposed in the report.

The following motions were made.

Motion FA #38/18

Moved by: Alison Lobb

Seconded by: Art Verteeq

THAT staff initiate discussion about the need to develop an agreement related to the financing and responsibilities related to maintenance, management and replacement of the Listowel Flood Control Infrastructure with the staff at the Municipality of North Perth and bring back a report for the Director's to review.

(carried)

Motion FA #39/18

Moved by: Art Versteeg

Seconded by: Dave Turton

THAT staff initiate discussion with staff at the Town of Goderich regarding the need to develop an agreement regarding the maintenance, management and replacement of the Goderich Bluffs and Groyne Erosion Control Infrastructure and bring back a report for the Director's to review.

(carried)

Motion FA #40/18

Moved by: Bob Burtenshaw

Seconded by: Roger Watt

THAT staff discuss Option 1 as outlined in Report 21/18 for The McGuffin Gully Erosion Control Infrastructure with the affected landowners and bring back a report for the Director's to review.

(carried)

Motion FA #41/18

Moved by: Matt Duncan

Seconded by: Paul Gowing

THAT the authority will monitor the condition of the water control infrastructure at the Lake Wawanosh; **AND THAT** staff bring any future major repair items to the Board for approval.

(carried)

Motion FA #42/18

Moved by: Bob Burtenshaw

Seconded by: Matt Duncan

THAT staff contact Sid VanderVeen of OMAFRA to determine if MVCA has any specific responsibilities or liability with respect to the private drain that outlets into the Lake Wawanosh Conservation Area.

(carried)

Motion FA #43/18

Moved by: Deb Shewfelt

Seconded by: Dave Turton

THAT staff develop cost estimates for tangible capital asset planning for both the decommissioning of the water control structure if required and the replacement of the structure at Lake Wawanosh.

(carried)

Motion FA #44/18

Moved by: Matt Duncan

Seconded by: Dave Turton

THAT staff meet with municipal staff to provide them with background information on the need to

develop an agreement for financing the MVCA's recreational water and erosion control infrastructure with the affected municipalities; **AND THAT** staff prepare a report on the outcome of these discussions with respect to the process that should be followed for developing an agreement with the municipalities where this infrastructure is located.

(carried)

c) Board Education Topics for 2018: **Report #22/18**

Phil Beard, General Manager/Secretary-Treasurer outlined options for training and education for the Board to consider in 2018 and invited other suggestions from the Director's.

After review and discussion of the proposed topics, the Board decided that they would like to learn more about all of the topics outlined in the report.

These motions followed.

Motion FA #45/18

Moved by: Deb Shewfelt

THAT 2018 Board education topics include items 3 and 5 outlined in Report #22/18.

This motion was not seconded and was then withdrawn, therefore it didn't carry.

Motion FA #46/18

Moved by: Matt Duncan

Seconded by: Wilf Gamble

THAT 2018 education training and tours include all items outlined in Report #22/18.

(carried)

d) The Lake Huron Centre for Coastal Conservation (LHCCC) Conference and Gala: **Report #23/18**

The LHCCC has extended an invitation to MVCA staff to attend their biennial conference and Gala that focuses on coastal topics, local actions and solutions to environmental challenges of the Great Lakes. MVCA's Stewardship Project Lead, Sarah Fleischhauer is a guest speaker and two Directors have indicated that they plan to attend. This report seeks a decision if any other Director's would like to attend the event that is being held on May 10th and 11th at the Oakwood Resort in Grand Bend.

Motion FA #47/18

Moved by: Art Versteeg

Seconded by: Dave Turton

THAT MVCA will cover the registration expenses for Deb Shewfelt to attend at the LHCCC conference and Gala on behalf of MVCA.

(carried)

6. Chair and Director's Reports

a) Chair's Report

Conservation Ontario Council Report:

Conservation Ontario scheduled a Council meeting for Monday, April 16th and decided to proceed with the Council meeting despite the weather conditions that were forecasted and occurred over the weekend. The Chair and GM/ST decided not to attend the meeting due to the weather and road conditions.

The GM/ST did listen in on the meeting over the phone and computer.

CO Bylaws did not permit any voting delegates or alternates to vote on any motion or participate in the election of officers over the phone or computer.

Ten conservation authorities did not attend the meeting. 26 conservation authorities did have their voting delegate or alternate in attendance. Therefore Council did have a quorum for the meeting. The Chair and GM for Conservation Ontario decided to proceed with the meeting because they needed to sign the Memorandum of Understanding with the Ministry of Natural Resources and Forestry on Tuesday, April 17th. Conservation Ontario's Bylaws require that the Annual Meeting be held before the end of April.

While only one of 36 conservation authorities still appoint their GM/ST to be their voting delegate, and three conservation authorities now appoint only board members as a voting delegate and alternates, 15 GM/ST ended up voting as their voting delegate was not in attendance. Only 11 conservation authorities had their voting delegate in attendance.

Election of Officers: Executive Committee

An election was held for the Chair and Director and large positions on Conservation Ontario.

Don MacIver, Vice Chair of the Credit Valley Conservation Authority ran against the Chair of the Lake Simcoe Region Conservation Authority, Geoff Dawe. Unfortunately Mr. MacIver could not vote in the election as he was only able to participate in the meeting over the phone. However he did manage to get elected. The two Vice Chair positions were acclaimed: Mr. Mark Burnham, Chair of the Mississippi Valley Conservation Authority and Ms. Lin Gibson, Chair of the Nickel District Conservation Authority. The two staff positions were also acclaimed: Richard Wyma, General Manager of the Essex Region CA and Linda Laliberte, General Manager of the Ganaraska Conservation Authority.

The Director at Large position on the Executive can be either a CA staff person or a CA political representative. Mr. Geoff Dawe, Chair of the Long Point Region Conservation Authority was elected to the position in an election over Mr. Lyle Pederson, Chair of the Rideau Valley Conservation Authority.

The decision items dealt with were:

1. Approval of the projects budget for 2018.
2. Approval of the Annual Report for 2017
3. Approval of the Template for updating Conservation Authority Administrative Bylaws and Best Management Governance Practices.
4. Approval of appointment of various conservation authority staff to committees.
5. Approval to update Conservation Ontario's guide to Conservation Areas in 2019

Queens Park Day: On Tuesday, April 17, the Chair and the GM/ST attended Queen's Park Day in Toronto organized by Conservation Ontario. The purpose of the event is to showcase the work that conservation authorities do with MPP's from all parties. The event was also used to celebrate the approval of Bill 139 the first major update of the conservation authority's act since 1946. The event was also used to celebrate the signing of the memorandum of understanding between the Ministry of Natural Resources and Forestry and Conservation Ontario to develop a new partnership for working together. We did get a chance to talk with Lisa Thompson, MPP for Huron-Bruce and Randy Pettapiece, MPP for Perth-Wellington.

b) Director's Reports

There were no Director reports.

7. Consent Agenda

- a) Revenue/Expenditure Report - March **Report #24/18**
- b) Agreements Signed: **Report #25/18**
- c) Maitland Conservation Foundation: **Report #26/18**
- d) Appointment of Regulations Staff-Falls Reserve: **Report #27/18**
- e) Correspondence: For Directors' Information: Lower Trent Conservation's 50th Anniversary

The following items were circulated to the Board of Directors for their information.

The following motion was made.

Motion FA #48/18

Moved by: Alison Lobb

Seconded by: Wilf Gamble

THAT reports #24/18 through #27/18 and their respective motions along with the correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

8. Maitland Source Protection Authority Meeting:

Motion FA #49/18

Moved by: Dave Turton

Seconded by: Deb Shewfelt

THAT the Maitland Valley Conservation Authority Board of Directors move into a Maitland Source Protection Authority meeting.

(carried)

9. In-Camera Session: personnel matter:

At this time, all attendees except the Board Members and the GM/ST Administrative/Financial Services Coordinator were excused from the meeting at this time.

Motion FA #50/18

Moved by: Dave Turton

Seconded by: Roger Watt

THAT the Board of Directors move in camera to review a personnel matter.

(carried)

Motion FA #51/18 to resume regular session was made in-camera.

This motion followed.

Motion FA #52/18

Moved by: Art Versteeg

Seconded by: Dave Turton

THAT the costs associated with the elimination of the IT/GIS Technician Position be funded from MVCA's working capital accumulated surplus in 2018.

(carried)

10. **Review of Meeting Objectives/Follow-up Actions/Next meeting: May 16, 2018 at the Administration Centre in Wroxeter**

Jim Campbell accounted the meeting items covered and reminded the Directors of the May meeting date.

11. **Adjournment**

The meeting adjourned at 9:15 pm with this motion.

Motion FA #53/18

Moved by: Roger Watt

Seconded by: Bob Burtenshaw

THAT the meeting be adjourned.

(carried)

Jim Campbell
Chair

Danielle Livingston
Administrative/Financial
Services Coordinator