

## Board of Directors Meeting #3-19

March 20, 2019

**Member's Present:** Roger Watt, Mat Duncan, Deb Shewfelt, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson

**Absent with regrets:** David Turton, Alison Lobb

**Staff Present :** Phil Beard, General Manager-Secretary-Treasurer  
Danielle Livingston, Admin-Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Steve Jackson, Flood-Erosion Safety Coordinator  
Donna Clarkson, Co-Supervisor DWSP

**Community Member's in Attendance:** Marsha Paley, David Blaney, Paul Seebach,

### 1. Call to Order

Vice-Chair Watt welcomed everyone, called the meeting to order at 7:00 pm and outlined the objectives for the meeting.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time

### 3. Approval of the Minutes

**Motion FA #21-19**

**Moved by: Deb Shewfelt**

**Seconded by: Cheryl Matheson**

**THAT** the minutes from the Maitland Valley Conservation Authority (MVCA) General Membership meeting #1-19 of February 11, 2019 and the Annual Meeting #2-19 of February 20, 2019 be approved.

(carried)



4. **Delegations:**

- a) Marsha Paley, Harriston Flood Plain Mapping

Marsha Paley addressed the Members with a request for a third party review of the Harriston Flood Plain Mapping.

Vice-Chair Watt outlined the procedures that the Membership follows for reviewing requests from delegations and the following motion was made.

**Motion FA #22-19**

**Moved by: Matt Duncan**

**Seconded by: Ed McGugan**

**THAT** staff review Ms. Paley's request and prepare a report for the Members to review at the April 17, 2019 meeting.

**(carried)**

- b) Maitland Mills Group, Agreement to Lease Gorrie and Brussels Mill Buildings

David Blaney, President of the Maitland Mill Association Inc. (MMA) addressed the Member's proposing that MVCA would consider these requests;

1. To issue charitable receipts on behalf of the MMA for donations that they receive.
2. To enter into a lease agreement with the MMA that includes a selling first right of refusal clause.

**Motion FA #23-19**

**Moved by: Cheryl Matheson**

**Seconded by: Zoey Onn**

**THAT** staff review the requests from the Maitland Mills Association Inc. and prepare a report for the Members to review at the April 17, 2019 meeting.

**(carried)**

5. **Presentations: Paul Seebach, Seebach & Company, Chartered Professional Accountants: 2018 Draft Audit Report**

The 2018 draft financial statement was presented. The Members agreed with the report and made the following motion.

**Motion FA #24-19**

**Moved by: Megan Gibson**

**Seconded by: Anita van Hittersum**

**THAT** the auditor's report be accepted as presented.

**(carried)**

**6. Business Requiring Direction/Decision**

a) 2019 Work Plan and Budget: **Report #9A-19 and #9B-19**

Reports #9A-19 and #9B-19 were presented and the following motion was made.

**Motion FA #25-19**

**Moved by: Ed McGugan**

**Seconded by: Matt Duncan**

**THAT** the 2019 work plan be adopted as presented in Report #9A-19.

**(carried)**

Vice-Chair Watt called for the Member's to vote on the levy increase and apportionment for 2019.

Municipality	Director	Assessment Value (%)	In Favour	Not In Favour	No Comment	Absent
ACW	Roger Watt	12.38	√			
Central Huron	Alison Lobb	9.91				√
Goderich	Deb Shewfelt	11.53	√			
Howick	Megan Gibson	4.33	√			
Huron East	Zoey Onn	10.37	√			
Huron Kinloss	Ed McGugan	6.47	√			
Mapleton	Dave Turton	0.87				√
Minto	Dave Turton	6.85				√
Morris-Turnberry	Kevin Freiburger	5.01		√		
North Huron	Anita van Hittersum	5.97	√			
North Perth	Matt Duncan	21.25	√			
Perth East Cheryl	Cathy Matheson	1.78	√			
South Bruce	Ed McGugan	0.07			√	
Wellington North	Dave Turton	2.75				√
West Perth Cheryl	Cathy Matheson	.47	√			

The results of the recorded vote were 74.54% in favour, 5.01% not in favour, 20.45% were not present. The following motion was made.

**Motion FA #26-19**

**Moved by: Deb Shewfelt**

**Seconded by: Matt Duncan**

**THAT** the matching and non-matching levy be approved at \$1,474,049 for 2019; **AND THAT** the levy be apportioned to each municipality in accordance with the 2019 levy schedule.

**(carried)**

**Motion FA #27-19**

**Moved by: Matt Duncan**

**Seconded by: Megan Gibson**

**THAT** the 2019 budget outlined in Report #9B-19 be approved.

**(carried)**

b) 2019 Members Work Plan: **Report #10-19**

Report #10-19 was presented and this motion followed.

**Motion FA #28-19**

**Moved by: Megan Gibson**

**Seconded by: Ed McGugan**

**THAT** the Members work plan for 2019 be adopted as outlined in Report #10-19.

**(carried)**

c) Draft Meeting Schedule for 2019: **Report #11-19**

Report #11-19 was presented and this motion followed.

**Motion FA #29-19**

**Moved by: Matt Duncan**

**Seconded by: Cheryl Matheson**

**THAT** the 2019 meeting schedule outlined in Report #11-19 be adopted; **AND THAT** staff conduct a poll of each members preference of the time to hold winter meetings and provide a summary report at the April 17, 2019 meeting.

**(carried)**

d) Appointment to Committees: **Report #12-19**

Report #12-19 was presented and these motions followed.

**Motion FA #30-19**

**Moved by: Cheryl Matheson**

**Seconded by: Matt Duncan**

**THAT** Dave Turton be appointed as the MVCA's delegate to Conservation Ontario; **AND THAT** Roger Watt and Matt Duncan be appointed as alternates; **AND FURTHER THAT** Zoey Onn be appointed to the Board of Directors of the Maitland Conservation Foundation for 2019; **AND FURTHER THAT** Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2019; **AND FURTHER THAT** Cheryl Matheson be appointed to the Personnel Committee for 2019; **AND FURTHER THAT** Deb Shewfelt be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2019; **AND FURTHER THAT** Deb Shewfelt be appointed to the Carbon Footprint Initiative Leadership Team for 2019.

**(carried)**

e) Appointment of Solicitors/Bank/Auditor: **Report #13-19**

Report #13-19 was presented and these motions followed.

**Motion FA #31-19**

**Moved by: Megan Gibson**

**Seconded by: Matt Duncan**

**THAT** the authority`s banking transactions be handled by the Wingham and Goderich branches of the Canadian Imperial Bank of Commerce; **AND THAT** investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.

**(carried)**

**Motion FA #32-19**

**Moved by: Cheryl Matheson**

**Seconded by: Zoey Onn**

**THAT** the Authority approve a bank borrowing by-law of \$200,000 for 2019 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch.

**(carried)**

**Motion FA #33-19**

**Moved by: Megan Gibson**

**Seconded by: Anita van Hittersum**

**THAT** the following solicitors be appointed to handle legal matters of the Conservation Authority for 2019: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich.

**(carried)**

**Motion FA #34-19**

**Moved by: Deb Shewfelt**

**Seconded by: Ed McGugan**

**THAT** the MVCA appoint the auditor`s annually at the March meeting; **AND THAT** the Administrative By-laws be updated to reflect this policy; **AND FURTHER THAT** Seebach & Company be appointed as auditor`s for the 2019 year; **AND FURTHER THAT** MVCA conduct a Request for Proposal for auditing services for the 2020-2022 period.

**(carried)**

f) Request from Bruce County: **Report #14-19**

Report #14-19 was presented and this motion followed.

**Motion FA #35-19**

**Moved by: Deb Shewfelt**

**Seconded by: Megan Gibson**

That MVCA notify the County of Bruce that MVCA doesn`t have the resources to provide natural heritage planning services; and present the options outlined in Report #14-19 for their information.

**(carried)**

g) Meeting Provincial Priorities for Reducing Regulatory Burden: **Report #15-19**

Report #15-19 was presented and this motion followed.

**Motion FA #36-19**

**Moved by: Matt Duncan**

**Seconded by: Cheryl Matheson**

**WHEREAS** the Provincial Government intends to increase the supply of housing and streamline the land use planning and development approval process to achieve this goal; **AND WHEREAS** the Conservation Authorities play an important role in the planning and development review process with respect to watershed protection and hazard lands; **AND WHEREAS** Conservation Authorities support and can help deliver the Government's objective not to jeopardize public health and safety or the environment; **THEREFORE BE IT RESOLVED THAT** the Members endorse the three key solutions developed by the Conservation Ontario working group: to improve client service and accountability; increase speed of approvals; and, reduce "red tape" and regulatory burden; **AND THAT** staff be directed to work with Conservation Ontario and our clients to identify additional improvements; **AND FURTHER THAT** staff be directed to implement these solutions as soon as possible.

(carried)

**7. Reports**

a) Chair's Report

There were no reports.

b) Member's Report

Member McGugan indicated that there may be a program that rewards forestry initiatives with carbon offset credits that could benefit the MVCA.

Member Shewfelt notified the Members that he will not be able to attend the CFI meeting on April 25, 2019 at EFS Plastics in Listowel. Matt Duncan agreed to attend that meeting as MVCA's representative.

Member Gibson reported that the Township of Howick is requesting that MVCA staff Meet with Council to clarify what is meant by decommissioning with respect to the Gorrie Dam.

**8. Consent Agenda**

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report January/February **Report #16/19**
- b) Carbon Footprint Reduction/Sequestration **Report #17/19**
- c) Correspondence for Members Information

The following motion was made.

**Motion FA #37/19**

**Moved by: Matt Duncan**

**Seconded by: Deb Shewfelt**

**THAT** report #16-19 through #17-19 along with the respective recommended motion and correspondence as outlined in the Consent Agenda be accepted as presented.

**(carried)**

9. **Review of Meeting Objectives:**

Vice-Chair Watt reviewed the meeting objectives and announced that they have been met.

10. **Next Meeting Date:**

The next meeting of the membership will take place on Wednesday April 17, 2019 at 7:00 pm at the Wroxeter Administration Centre.

11. **Adjournment**

The meeting adjourned at 8:57pm with this motion.

**Motion FA #38/19**

**Moved by: Deb Shewfelt**

**Seconded by: Anita van Hittersum**

**THAT** the Maitland Valley Conservation Authority Member's move into a Maitland Source Protection Authority meeting; **AND THAT** the MVCA meeting be adjourned.

**(carried)**



Roger Watt  
Vice Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator

