

Board of Directors Meeting #4-20

April 15, 2020

**Member's Present:** David Turton, Matt Duncan, Roger Watt, Alison Lobb, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan, Erinn Lawrie

**Absent with regrets:** Ed McGugan

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Danielle Livingston, Admin-Financial Services Coordinator  
Stewart Lockie, Conservation Areas Coordinator

**Community Members:** Paul Seebach, Seebach and Company

**1. Call to Order**

Chair Turton welcomed everyone, called the meeting to order at 7:15 pm and reviewed the meeting objectives.

**2. Declaration of Pecuniary Interest**

There were no pecuniary interests at this time

**3. Proposed Amendment to MVCA's Bylaw: Report #19-20**

Report #19-20 was presented and the following motions were made.

**Motion FA #22-20**

**Moved by: Roger Watt**

**Seconded by: Alison Lobb**

**That MVCA's Administrative Bylaw be amended as follows: Section (C) Meeting procedures Subsection 1 Rules of Procedure be renumbered as Subsection 1(a) and that Subsection 1(b) State of Emergency be added as outlined in Report #19-2020 as amended."**

**(carried)**



**Motion FA #23-20**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

**That** MVCA adopt the rules of procedure for closed or in-camera meetings as outlined in Report #19-20.

**(carried)**

**Motion FA #24-20**

**Moved by: Roger Watt**

**Seconded by: Alvin McLellan**

**That** MVCA develop an amendment to its Administrative Bylaw to allow members to participate in meetings electronically and to hold meetings electronically even when there is no state of emergency and that the amendments be considered by the Members at their May 20, 2020 meeting.

**(carried)**

**4. Approval of the Minutes**

**Motion FA #25-20**

**Moved by: Megan Gibson**

**Seconded by: Cheryl Matheson**

**THAT** the minutes from the Maitland Valley Conservation Authority (MVCA) General Membership meeting #2-20 of January 22, 2020 and the Annual Meeting #3-20 of February 19, 2020 be approved.

**(carried)**

**5. Presentations: Paul Seebach of Seebach & Company Chartered Professional Accountants, 2019 Draft Audit Report, Report #10-20**

Report #10-20 was presented. The Members were satisfied with the 2019 draft financial statement and made the following motion.

**Motion FA #26-20**

**Moved by: Megan Gibson**

**Seconded by: Alvin McLellan**

**That** the auditor’s report be accepted as presented.

**(carried)**

**6. Business Requiring Direction and Decision:**

- a) 2020 Budget & Work Plan: **Reports #11A-20 and #11B-20**

Report #11A-20 was presented and this motion followed.

**Motion FA #27-20**

**Moved by: Erinn Lawrie**

**Seconded by: Roger Watt**

**That** the work plan priorities for 2020 be approved as outlined in report #11A-20.

Report #11B-20 was presented and Chair Turton called for the Member's to vote on behalf of their respective Municipality on the levy amounts and disbursements that have been circulated.

(carried)

Municipality	Member	Assessment Value (%)	In Favour	Not In Favour	No Comment	Absent
ACW	Roger Watt	12.50	√			
Central Huron	Alison Lobb	9.90	√			
Goderich	Erinn Lawrie	11.19	√			
Howick	Megan Gibson	4.40	√			
Huron East	Alvin McLellan	10.65	√			
Huron Kinloss	Ed McGugan	6.27				√
Mapleton	Dave Turton	0.87	√			
Minto	Dave Turton	6.84	√			
Morris-Turnberry	Kevin Freiburger	5.12	√			
North Huron	Anita van Hittersum	5.85	√			
North Perth	Matt Duncan	21.32	√			
Perth East	Cheryl Matheson	1.82	√			
South Bruce	Ed McGugan	0.06				√
Wellington North	Dave Turton	2.74	√			
West Perth	Cheryl Matheson	0.47	√			

The results of the recorded vote were 93.67% in favour, 0% not in favour, 6.33% were not present therefore Motion #28/20 carried.

**Motion FA #28-20**

**That** the matching and non-matching levy be approved at \$1,566,181 for 2020; **And that** the levy be apportioned to each municipality in accordance with the 2020 levy schedule.

**Motion FA #29-20**

**Moved by: Matt Duncan**

**Seconded by: Roger Watt**

**That** the 2020 budget be approved as outlined in report #11B-20.

(carried)

b) 2020 Members Work Plan: **Report #12-2020**

Report #12-20 was presented and the following motion was made.

**Motion FA #30-20**

**Moved by: Roger Watt**

**Seconded by: Alvin McLellan**

**That** the work plan for 2020 be adopted as outlined in Report #12-20.

**(carried)**

c) Draft Meeting and Business Schedule for 2020: **Report #14-20**

**Motion FA #31-20**

**Moved by: Megan Gibson**

**Seconded by: Matt Duncan**

**That** the meeting schedule for 2020 be approved as outlined in Report #14-20.

**(carried)**

d) Appointments to Committees: **Report #15-20**

Report #15-20 was presented and these motions followed.

**Motion FA #32-20**

**Moved by: Alison Lobb**

**Seconded by: Alvin McLellan**

**That** Dave Turton be appointed as the MVCA's delegate to Conservation Ontario; **And that** Matt Duncan and Roger Watt be appointed as alternates.

**(carried)**

**Motion FA #33-20**

**Moved by: Alison Lobb**

**Seconded by: Roger Watt**

**That** Matt Duncan be appointed to the Board of Directors of the Maitland Conservation Foundation for 2020.

**(carried)**

**Motion FA #34-20**

**Moved by: Matt Duncan**

**Seconded by: Megan Gibson**

**That** Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2020.

**(carried)**

**Motion FA #35-20**

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**That** Cheryl Matheson be appointed to the Personnel Committee for 2020.

**(carried)**

**Motion FA #36-20**

**Moved by: Roger Watt**

**Seconded by: Alvin McLellan**

**That** Alison Lobb be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2020.

**(carried)**

**Motion FA #37-20**

**Moved by: Megan Gibson**

**Seconded by: Cheryl Matheson**

**That** Matt Duncan be appointed to the Carbon Footprint Initiative Leadership Team for 2020; **And that** Dave Turton be appointed as the alternate.

**(carried)**

e) Appointment of Solicitors, Bank & Auditor: **Report #16-20**

Report #16-20 was presented and these motions followed.

**Motion FA #38-20**

**Moved by: Anita van Hittersum**

**Seconded by: Alison Lobb**

**That** the authority's banking transactions be handled by the Wingham and Goderich branches of the Canadian Imperial Bank of Commerce; **And That** investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.

**(carried)**

**Motion FA #39-20**

**Moved by: Kevin Freiburger**

**Seconded by: Alvin McLellan**

**That** the Authority approve a bank borrowing by-law of \$200,000 for 2020 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch.

**(carried)**

**Motion FA #40-20**

**Moved by: Matt Duncan**

**Seconded by: Roger Watt**

**That** the following solicitors be appointed to handle legal matters of the Conservation Authority for 2020: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich.

**(carried)**

**Motion FA #41-20**

**Moved by: Megan Gibson**

**Seconded by: Anita van Hittersum**

**That** Seebach & Company be appointed as auditor for 2020.

(carried)

f) Galbraith Conservation Area: Forest Harvesting Tender Results : **Report #17-20**

Report #17-20 was presented and this motion followed.

**Motion FA #42-20**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

**That** the authority accept the bid received from Bauman Sawmill in the amount of \$30,703.00 for the Galbraith Conservation Area forest harvest; **And that** the authority enter into a formal contract with Bauman Sawmill to undertake the harvest operations as prescribed; **And further that** the revenue from the sale of timber is directed to the Forest Management Reserve account.

(carried)

g) Closure of Conservation Areas: **Report #20-20**

Report #20-20 was presented and this motion followed.

**Motion FA #43-20**

**Moved by: Kevin Freiburger**

**Seconded by: Megan Gibson**

**That** the members support the closure of Maitland Valley Conservation Authority conservation areas as summarized in Report #20-2020

(carried)

7. Reports

Member Matheson reported that former member Bob Burtenshaw passed away earlier in the week.

8. Review of Meeting Objectives:

Chair Turton reviewed the meeting objectives and announced that they have been met.

9. Next Meeting Date:

The next meeting of the membership will take place on Wednesday May 20, 2020 at 7:00 pm.

10. **Adjournment**

The meeting adjourned at 8:20 pm with this motion.

**Motion FA #44-20**

**Moved by: Roger Watt**

**Seconded by: Anita van Hittersum**

**THAT** the Maitland Valley Conservation Authority meeting be adjourned.

**(carried)**



Dave Turton  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator