

Board of Directors Meeting #5/16

May 18, 2016

DIRECTORS PRESENT:

Art Versteeg, Jim Campbell, Deb Shewfelt, Alison Lobb, Alvin McLellan, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Turton

STAFF PRESENT:

Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator

1. Call to Order

Chair Art Versteeg called the meeting to order at 7:00 pm and referred attendees to the agenda for the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Board of Directors meeting #4/16 held on April 20, 2016 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and the following motion was made.

Motion FA #44/16

Moved by: Deb Shewfelt

Seconded by: David Turton

THAT the minutes from the Board of Directors meeting #4/16 held on April 20, 2016 be approved.

(carried)



4. Business Out of the Minutes

- i) Request for Support: Gorrie/Brussels Mills Group: **Report #29/16** (attached)

Stewart Lockie, Conservation Areas Coordinator presented Report #29/16 to obtain direction from the Board regarding the two requests made by The Maitland Mills Project Steering Committee at the April meeting. The Committee asked for 10 hours of staff support per month and \$5,000 from Maitland Valley Conservation Authority to support the project.

The Directors agreed with the report and made the following motion.

Motion FA #45/16

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT the Board of Directors approves the recommendations of providing staff support as outlined in Report #29/16; **AND THAT** the Board of Directors approves the Maitland Mills Project Committees request for \$5,000; **AND FURTHER THAT** the Board of Directors approves a media release highlighting the Maitland Valley Conservation Authority's contributions towards this project.

(carried)

- ii) Board Training/Education Session: **Report #30/16** (attached)

At the April meeting, the Board directed staff to proceed with organizing the two education initiatives Water Quality Trends/BMP's and Agriculture in a Changing Climate. Report #30/16 outlined a schedule for two of the three education sessions. Deb Shewfelt agreed to investigate a possible speaker for the Smart Prosperity Initiative.

The following motion was made.

Motion FA #46/16

Moved by: Bob Burtenshaw

Seconded by: Roger Watt

THAT staff proceed with scheduling Board training events as outlined in Report #30/16; **AND THAT** Director Deb Shewfelt contact David Miller of World Wildlife and a member of the Smart Prosperity Initiative to determine if he would be willing to make a presentation on the Smart Prosperity Initiative.

(carried)

5. Business Requiring Direction

- i) Municipal Communications Strategy for 2016: **Report #31/16** (attached)

General Manager/Secretary-Treasurer, Phil Beard and Communications Coordinator, Jayne Thompson reviewed Report #31/16 with the Board to obtain direction on key messages, topics and the format of presentations to be made to seven municipalities in 2016.

The following motion was made.

Motion FA #47/16

Moved by: Alison Lobb

Seconded by: Wilf Gamble

THAT the communications strategy for the MVCA 2016-2018 work plan and services be adopted and implemented as outlined in Report #31/16.

(carried)

- ii) Draft Occupational Health and Safety Policies: **Report #32/16** (attached)

Conservation Areas Coordinator, Stewart Lockie presented the draft Health and Safety Policies to the Board. The Board agreed with the proposed policies and procedures and the following motion was made.

Motion FA #48/16

Moved by: Deb Shewfelt

Seconded by: Jim Campbell

THAT the Board of Directors approves the Maitland Valley Conservation Authority Health and Safety Manual as outlined in Report #32/16.

(carried)

- iii) Request from Howson Dam Committee: **Report #33/16** (attached)

The Howson Dam Committee submitted a letter requesting Maitland Valley Conservation Authority's comments on their interest in having the Howson Dam repaired.

Phil Beard, General Manager/Secretary-Treasurer advised the Board that the structure is owned and operated by the Township of North Huron. The Township of North Huron has decided to undertake an Environmental Assessment of the structure in 2016.

Motion FA #49/16

Moved by: Deb Shewfelt

Seconded by: David Turton

THAT the Maitland Valley Conservation Authority supports The Township of North Huron's decision to undertake an environmental assessment of the Howson Dam.

(carried)

- iv) Carbon Footprint Initiative: **Report #34/16** (attached)

This report was presented by Phil Beard, General Manager/Secretary-Treasurer to gain direction from the Board on the Maitland Valley Conservation Authority's Carbon Footprint Initiative. Phil reviewed the framework for the project, the trademark and logo, Maitland Valley Conservation Authority's updated carbon footprint strategy and request from the leadership team for a webpage to be developed. The Board discussed the need for each member to provide a carbon footprint strategy and to submit a progress report annually. The majority of the leadership team have completed their carbon footprint strategies. Phil will follow up with the leadership team. The Board passed the following motion.

Motion FA #50/16

Moved by: Matt Duncan

Seconded by: Roger Watt

THAT the framework for the Carbon Footprint Initiative be approved as outlined in Report #34/16 and that the leadership team be advised that membership should include the requirement for a carbon footprint strategy to be developed and annual progress reports to be submitted in order for membership to be valid.

(carried)

v) In-Camera Session: Legal Matter

Motion FA #51/16

Moved by: David Turton

Seconded by: Jim Campbell

THAT the Board of Directors move in camera for a legal matter

(carried)

Motion FA #52/16

Moved by: Mat Duncan

Seconded by: Wilf Gamble

THAT the Board of Directors move out of in camera and resume regular session.

(carried)

Motion FA #53/16

Moved by: Mat Duncan

Seconded by: Alison Lobb

THAT staff prepare a report identifying possible revisions to the Maitland Valley Conservation Authority regulations policies for the Board to review.

(carried)

6. Reports

a) Chair's Report

Art advised that he attended the Maitland Conservation Foundation Annual Dinner and Auction on April 22nd.

Huron County Council reviewed Maitland Valley Conservation Authority's letter requesting the County to consider developing a three year budget for the Huron Clean Water Project. Art advised that the letter has been referred to the County's Finance Committee for review. It is unlikely that this change will be in place for 2017.

The Ministry of Natural Resources and Forestry is holding another round of consultation sessions on the Conservation Authorities Act. A consultation session will be held in London on June 9th. Art asked for direction from the Board on who they would like to attend on behalf of Maitland Valley Conservation Authority.

The following motion was made.

Motion FA #54/16

Moved by: Deb Shewfelt

Seconded by: Alison Lobb

THAT Chair Art Versteeg and Phil Beard, General Manager/Secretary-Treasurer represent the Maitland Valley Conservation Authority and attend the Ministry of Natural Resources and Forestry consultation session in London on June 9, 2016.

(carried)

The Galbraith Optimists Camp for Kids is celebrating its 25th anniversary on June 5, 2016. The Optimists lease the Galbraith Conservation Area from Maitland Valley Conservation Authority. Art advised that he will attend this event on behalf of MVCA.

b) Director's Reports

Director Alison Lobb announced that The Lake Huron Coastal Centre is holding its biennial conference on May 27th and encouraged Directors to attend if they are able to.

Director Wilf Gamble reported that the Township of Huron-Kinloss is interested in having its municipality in one conservation authority as opposed to two. They have approached the the Ministry of Natural Resources and Forestry to determine what the process is for applying for this change. Currently, Huron-Kinloss is 43% in the Maitland Valley watershed and 57% in the Saugeen Valley watershed. Wilf asked the Board of Directors if Maitland Valley Conservation Authority would be willing to support this request in principle.

The following motion was made.

Motion FA #55/16

Moved by: Deb Shewfelt

Seconded by: Alison Lobb

THAT staff present a report to the Directors outlining the possible impacts of this request on Maitland Valley Conservation Authority's services and budget.

(carried)

Paul Gowing requested that the updated regulated areas and floodplain mapping be sent to the Municipality of Morris-Turnberry.

The following items were circulated to the Board of Directors for their information.

The following motion was made.

7. Consent Agenda

- i) Agreements Signed/Applied for: **Report #35/16** (attached)
- ii) Revenue/Expenditure Report for April: **Report #36/16** (attached)

Motion FA #56/16

Moved by: Mat Duncan

Seconded by: Jim Campbell

THAT Reports #35/16 through #36/16 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

8. Correspondence

For Directors Information:

- i) Article: Taking action on Climate Change saves us money (attached)
- ii) Letter from The Coastal Centre Re: May 27, 2016 "Is the Coast Clear" Conference, Lake Huron Centre for Coastal Conservation (attached)

9. Review of Meeting Objectives/Follow-up Actions/Next meeting: June 15, 2016 at the Admin. Centre in Wroxeter

Chair Art Versteeg reviewed the meeting objectives outlined in the agenda.

10. Adjournment

The meeting adjourned at 8:30 pm with this motion.

Motion FA #57/16

Moved by: Paul Gowing

Seconded by: David Turton

THAT the meeting be adjourned.

(carried)

Art Versteeg
Chair

Danielle Livingston
Recording Secretary