

Board of Directors Meeting #11/16

December 21, 2016

DIRECTORS PRESENT: Art Versteeg, Jim Campbell, Deb Shewfelt, Alison Lobb, Alvin McLellan, Wilf Gamble, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Turton

ABSENT WITH REGRETS: Roger Watt

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator

1. Call to Order

Chair Art Versteeg called the meeting to order at 7:00 pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Board of Directors meeting #10/16 held on November 16, 2016 have been circulated to the Directors for their information and approval. The Directors agreed with the minutes and the following motion was made.

Motion FA #96/16

Moved by: Alison Lobb

Seconded by: David Turton

THAT the minutes from the Board of Directors meeting #10/16 held on November 16, 2016 be approved.

(carried)



4. Business Requiring Direction

- a) 2016 Board Work Plan Review: **Report #64/16 (attached)**

Presented by Phil Beard General Manager/Secretary Treasurer, this report outlines the progress of the Board's work plan throughout 2016 and summarized the key outcomes.

The Board discussed the importance of meeting with all of the Maitland Valley Conservation Authority watershed MPPs and MPs. The Board thinks that the Chair should initiate meetings with the MPs and MPPs will be more impactful than staff doing so.

Attendance to Conservation Ontario meetings were discussed and it was noted that voting on agenda items cannot take place remotely at this time. The Directors feel it is reasonable that the delegate and GM/ST review the agenda and business prior to each meeting and make a decision on whether to attend or not when there are items of business requiring decisions or in need of discussion.

The following motions were made:

Motion FA #97/16

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the Maitland Valley Conservation Authority Chair will initiate future meetings with local MPs and MPPs.

(carried)

Motion FA #98/16

Moved by: Deb Shewfelt

Seconded by: Jim Campbell

THAT report #64/16 be approved.

(carried)

- b) 2017 Draft Work Plan/Budget: **Report #65/16 (attached)**

This report was presented to obtain direction on the MVCA's 2017 priorities, projects and draft operating and project budgets. The Directors reviewed the key items in each service area for the coming year and discussed the draft budget thoroughly. Updates to the draft budget that are identified after the year end process has identified the multi-year projects that are being carried over from 2016 will be included in the final draft of the budget in March.

The Board was satisfied with the draft budget and work plan and recommended that it be circulated to all member municipalities for feedback prior to the Board making a final decision in March.

Motion FA #99/16

Moved by: Alvin McLellan

Seconded by: David Turton

THAT the draft budget, priorities and proposed general levy outlined in report #65/16 be circulated to all member municipalities for comment prior to the March 15th Board meeting.

(carried)

c) 2017 Annual Meeting Location/Host Municipality/Theme: **Report #66/16 (attached)**

This report was presented by Phil Beard General Manager/Secretary Treasurer to obtain direction from the Board for the 2017 Annual Meeting.

The Township of North Huron has agreed to host the meeting on Wednesday February 15, 2017. Chet Calhoun of the Wingham Pioneer Plant along with North Perth CAO Kriss Snell have agreed to make presentations about their respective Carbon Footprint strategies.

Motion FA #100/16

Moved by: Alison Lobb

Seconded by: Wilf Gamble

THAT the theme of the 2017 Annual Meeting be “Reducing Your Carbon Footprint” and that the Annual Meeting be held in Wingham at the Township of North Huron Council Chambers; **AND THAT** February 22, 2017 be identified as the snow date for the Annual Meeting.

(carried)

d) First Call: Chair, Vice and Second Vice for 2017: **Report #67/16 (attached)**

The Board provides an opportunity for candidates to declare their interest in the Chair, Vice and Second Vice positions for the upcoming year. A call for declarations in any of the leadership positions will be included at the January 25, 2017 Board meeting.

Chair Art Versteeg conveyed that he feels it is good to have some turnover in the Executive positions.

The following Directors declared an interest in the following positions:

- Jim Campbell declared his interest to run for Chair.
- Deb Shewfelt declared his interest to run for 2nd Vice Chair if he is reappointed for 2017.
- There was no formal declaration of interest to run for Vice Chair at this time.

e) Annual Review of Board Manual: **Report #68/16 (attached)**

Phil Beard General Manager/Secretary Treasurer presented this report for the Directors to review the Board Manual to make any necessary updates. The GM/ST also asked for direction from the Board related to how and when they would like to undertake a Board effectiveness review. This is one of the policies that is included in the Board manual.

Following review and discussion, these motions followed.

Motion FA #101/16

Moved by: Deb Shewfelt

Seconded by: Alison Lobb

THAT the Maitland Valley Conservation Authority administrative regulation be amended to prohibit the recording of meetings without prior knowledge and consent from the Board **AND THAT** the Board manual be amended to prohibit any Board member from recording authority meetings without the prior knowledge and consent of the Board.

(carried)

Motion FA #102/16

Moved by: Alison Lobb

Seconded by: Bob Burtenshaw

THAT section 4.5.6 of the Board Manual be amended as follows: “The Board reviews the effectiveness of itself and its Directors at mid-term (every two years).”

(carried)

Motion FA #103/16

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT Strive be retained to perform an evaluation of the Board in 2017.

(carried)

Motion FA #104/16

Moved by: Bob Burtenshaw

Seconded by: David Turton

THAT the minor amendments of the Board Manual outlined in Report #68/16 be approved.

(carried)

- f) In Camera Session:
 - i) Legal Matter
 - ii) Personnel Matter - GM/ST Performance Evaluation

Motion FA #105/16

Moved by: Paul Gowing

Seconded by: Jim Campbell

THAT the Board of Directors move in camera for legal and personnel matters.

(carried)

All attendees except the Board Members, the GM/ST and the Administrative/Financial Services Coordinator were excused from the meeting at this time.

The first in camera legal matter was reviewed.

At this time, the GM/ST left the meeting for the review of the second in camera personnel matter.

The following motion was made at the in camera session.

Motion FA #106/16

Moved by: David Turton

Seconded by: Alison Lobb

THAT the Board of Directors move out of in camera and resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

Chair Art Versteeg expressed gratitude to GM/ST, Phil Beard for the work he does and noted that the Board is very pleased with his performance throughout 2016.

This motion followed.

Motion FA #107/16

Moved by: Alison Lobb

Seconded by: Bob Burtenshaw

THAT the recommendation for the personnel matter be accepted as discussed in camera.

(carried)

5. Reports

a) Chair's Report (Memorable moments from the past year)

Chair Art Versteeg reflected on these key moments from 2016.

- Legislature Day at Queen's Park and networking with MPPs.
- Reviewing of the Conservation Ontario governance and the gains that were made, particularly the implementation of the consent agenda and better attendance by CA Board representatives at Council meetings.
- The accomplishments of the CFI and the efforts that Deb Shewfelt and Phil Beard made to bring this initiative to fruition.
- The completion and grand opening of the Bruce Power E-Station project.
- The MVCA staff Christmas party gathering.

b) Director's Reports (Memorable moments from the past year)

Director Deb Shewfelt expressed these moments from 2016 that were significant to him.

- Deb was invited by Conservation Ontario to discuss climate change issues with the Minister of Environment and Climate Change, the Honourable Glen Murray.
- The meeting with David Miller, former Mayor of Toronto and President of the Canadian chapter of the World Wildlife Fund to discuss the Smart Prosperity Initiative.

The following items were circulated to the Board of Directors for their information.

6. Consent Agenda

- Conservation Ontario Council Meeting: **Report #69/16 (attached)**
- Revenue/Expenditure Report for November: **Report #70/16 (attached)**
- Agreements Signed: **Report #71/16 (attached)**
- Correspondence: For Directors Information: Carbon Footprint Initiative (attached)

This motion followed.

Motion FA #108/16

Moved by: Wilf Gamble

Seconded by: Jim Campbell

THAT reports #69/16 through #71/16 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

- 7. Review of Meeting Objectives/Follow-up Actions/Next meeting: [January 25, 2017 at the Admin. Centre in Wroxeter](#)**

Chair Art Versteeg reviewed the agenda items discussed, noting some important decisions were made with respect to the draft budget and Annual Meeting.

- 8. Maitland Source Protection Authority**

Motion FA #109/16

Moved by: David Turton

Seconded by: Deb Shewfelt

THAT the Maitland Valley Conservation Authority Board of Directors move into a Maitland Source Protection Authority meeting.

(carried)

- 1. Adjournment**

The meeting adjourned at 8:16 pm. The following motion was made at the MSPA meeting.

Motion MSPA #10/16

Moved by: Alison Lobb

Seconded by: David Turton

THAT the Maitland Source Protection Authority meeting be adjourned **AND THAT** the Maitland Valley Conservation Authority meeting be adjourned.

(carried)

Art Versteeg
Chair

Danielle Livingston
Administrative/Financial
Services Coordinator



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