

Board of Directors Meeting #1/18

January 24, 2018

DIRECTORS PRESENT: Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Blaney

ABSENT: Wilf Gamble

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Admin/Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator

1. Call to Order

Chair Jim Campbell called the meeting to order at 7:00 pm and announced the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Board of Directors meeting #12/17 held on December 20, 2017 have been circulated to the Directors for their information and approval. The Directors reviewed the minutes and the following motion was made.

Motion FA #1/18

Moved by: Art Versteeg

Seconded by: Alison Lobb

THAT the minutes from the Board of Directors meeting #12/17 held on December 20, 2017 be approved.

(carried)



4. Business Out of the Minutes

a) 2018 Work Plan/Budget Information Package: Report #1/18.

At the December meeting the Board directed staff to begin preparing the municipal package for the Board to review at the January meeting before sending it to our member municipalities. Some of the Directors have already received feedback from the draft information that they took back to their respective Council's which was positive.

Following discussion about the information that will be mailed out in the 2018 package, this motion was made.

Motion FA #2/18

Moved by: Dave Turton

Seconded by: Paul Gowing

THAT the 2018 municipal information package be accepted as presented; **AND THAT** the package be forwarded to the respective member municipalities.

(carried)

5. Development Management: Report #2/18

This report provides an update to the Board on the development of a property in 2017 in the MVCA watershed that was subject to a violation of the Ontario Regulation 164/06 in which the landowner began construction without a permit.

The landowner has fulfilled the requirements necessary to obtain a permit and continue construction with an engineered analysis that meets the board approved policies as outlined in detail in report #2/18 and therefore staff will proceed with issuing a permit.

6. Business Requiring Direction/Decision

a) 2017 Year End Work Plan Report: Report #3/18

Jayne Thompson outlined the progress made on the activities and projects in the 2017 work plan with this report that was accompanied with photographs that further demonstrated the extent of the authority's accomplishments.

The Board provided feedback to staff in December to focus on a stewardship theme for the AGM. They would also like to highlight the work completed and progress made with the following 2017 items.

- The IPM
- The June flood event
- Tree planting initiatives
- HCWP grants delivered
- Education and Outreach, number of participants
- JHETF initiatives, particularly in Central Huron
- The MVCA E-vehicle, Chevy Bolt
- MVCA infrastructure and buildings

- Naftel's Creek initiatives
- Ash tree replacement
- Extreme weather events from recent years

b) 2017 Year End Revenue/Expenditure Report (Unaudited): **Report #4/18**

The 2017 year end budget update report compares the actual revenue and expenditures to the budgeted items and outlines the rationale for any surplus or deficit balances.

Following the review of this financial analysis, the Director's made the following motion.

Motion FA #3/18

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT all year end surpluses and deficits be directed to the appropriate accumulated surpluses; **AND THAT** all deferred revenue be directed to the appropriate projects identified in the draft 2018 budget.

(carried)

c) Second Call: Declarations for Chair/Vice Chairs for 2018: **Report #5/18**

At the December meeting, there was a first call for candidates to express their interest in the 2018 positions for Chair, Vice-Chair and Second-Vice. The January Board meeting includes a second opportunity for declarations for these positions at the Annual Meeting.

Jim Campbell indicated his interest to run for Chair of the MVCA for 2018. Dave Turton indicated his interest in running for Vice-Chair for 2018. Roger Watt indicated his willingness to run for 2nd Vice-Chair for 2018.

d) Draft Agenda 2018 Annual Meeting: **Report #6/18**

Following direction from the Board, the Annual Meeting will be hosted by the Municipality of Central Huron on Wednesday, February 21, 2018 at the Town Hall Auditorium in Clinton. The snow date will be Wednesday, February 28, 2018.

Report #6/18 includes a draft agenda for the annual meeting for review and comment.

Motion FA #4/18

Moved by: Roger Watt

Seconded by: David Blaney

THAT the draft agenda for the annual meeting be accepted as presented in Report #6/18.

(carried)

e) 2018 Board Meeting Schedule/Business: **Report #7/18**

This report was presented by Phil Beard, GM/ST to discuss and finalize the 2018 Board meeting schedule and review the 2018 business items.

Motion FA #5/18

Moved by: Art Versteeg

Seconded by: Dave Turton

THAT the proposed meeting schedule for 2018 be adopted as outlined in Report #7/18.

(carried)

7. Consent Agenda

- a) Revenue/Expenditure Report – December: Report #8/18
- b) Correspondence: Director’s Information, article about Brian Denney, CAO, Toronto Region Conservation Authority.

8. In-Camera Session: Legal Matter

The following items were circulated to the Board of Directors for their information.

The following motion was made.

Motion FA #6/18

Moved by: Matt Duncan

Seconded by: Paul Gowing

THAT report #8/18 and the recommended motion along with the correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

9. In-Camera Session: Legal Matter

All attendees except the Board Members, the GM/ST, the Flood Safety Coordinator and the Administrative/Financial Services Coordinator were excused from the meeting at this time.

This motion followed.

Motion FA #7/18

Moved by: Dave Turton

Seconded by: Bob Burtenshaw

THAT the Board of Directors move in camera to review a legal matter.

(carried)

The following motion was made at the in camera session.

Motion FA #8/18

Moved by: Matt Duncan

Seconded by: Alison Lobb

THAT the Board of Directors resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

10. Review of Meeting Objectives/Follow-up Actions/Next meeting: February 21, 2018 at the Admin. Centre in Wroxeter

Chair Jim Campbell declared that meeting objectives have been met.

11. Adjournment

The meeting adjourned at 8:00 pm with this motion.

Motion FA #9/18

Moved by: Roger Watt

Seconded by: Paul Gowing

THAT the meeting be adjourned.

(carried)



Jim Campbell
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

