

**Board Meeting #6/18**

**June 20, 2018**

**DIRECTORS PRESENT:** Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Blaney

**STAFF PRESENT:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator  
Sarah Fleischhauer, Stewardship Project Lead

**COMMUNITY ATTENDEES:**

**1. Call to Order**

Chair Jim Campbell outlined the objectives of the meeting and called the meeting to order at 7:05 pm.

**2. Declaration of Pecuniary Interest**

There were no pecuniary interests at this time.

**3. Minutes**

The minutes from the Board Meeting #6/18 held on May 16, 2018 were circulated for review. The Members agreed with the minutes and the following motion was made.

**Motion FA #64/18**

**Moved by: Alison Lobb**

**Seconded by: David Blaney**

**THAT** the minutes from the Board of Directors meeting #5/18 held on May 16, 2018 be approved.

**(carried)**



#### **4. Presentation:**

- a) Municipal Flood Response June 23/24th, 2017: Harriston-Chris Harrow, Fire Chief, Town of Minto

The Board is interested in learning more about how municipalities respond to flood emergency's and decided at the April meeting to incorporate this topic into their 2018 training program.

Chris outlined Minto's response to the June 23rd flood, the impacts it had in Harriston and the lessons learned from the event. Chris identified that setting up the Fire Department social media page as the official information source for residents and agencies was the most effective and accurate way to coordinate communications in a flood event. He noted that they had effective and timely communications from MVCA on the expected level of flooding and the rise and fall of flood waters. This information assisted them in their efforts to manage their emergency response efforts.

#### **5. Business Out of the Minutes**

- a) Galbraith Conservation Area: Report #36/18

This report presented by Stewart Lockie outlined MNRF's requirements for the disposition of authority property following this direction from the Board Motion #57/18 at the May meeting.

*THAT staff investigate with the Ministry of Natural Resources and Forestry, the process for disposing of the Galbraith Conservation Area and report back to the Board.*

After review and discussion of the steps required in the disposition process, the following motion was made.

#### **Motion FA #65/18**

**Moved by: Deb Shewfelt**

**seconded by: Dave Turton**

**THAT** staff proceed with the process of the disposition of the Gailbraith Conservation property as is;  
**AND THAT** public bodies be contacted to determine if there is any interest to purchase.

(carried)

#### **6. Business Requiring Direction/Decision:**

- a) MVCA Administrative Draft Bylaw: **Report #37/18**

The draft bylaw document was reviewed with the Board. The Board reviewed those sections where the authority has options for including certain policies or procedures.

The Board directed staff to circulate the draft bylaw to the solicitor for review and comment prior to approving the revised bylaw. The following motion was made:

**Motion FA #66/18**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

**THAT** the Administrative Bylaw for the Maitland Valley Conservation Authority has been circulated for a first and second reading on this the 20<sup>th</sup> day of June, 2018: **AND THAT** the draft bylaw be updated with the revisions approved in session for review and comment from MVCA's Solicitor Darrell Hawreliak; **AND FURTHER THAT** the draft bylaw be brought back to the September 19, 2018 meeting for a third reading;

**(carried)**

Staff recommended that MVCA also develop policies for gift acceptance and establishment and use of accumulated surplus funds that will be incorporated into the Administrative By-law once they are approved and adopted. This motion followed.

**Motion FA #67/18**

**Moved by: Art Versteeg**

**Seconded by: Deb Shewfelt**

**THAT** staff develop a draft Gift Acceptance Policy and Use of Accumulated Surplus Funds Policy for the Board to review at their September 19, 2018 meeting.

b) Gully Erosion Risk Mapping: **Report #38/18**

At the November 2017 meeting, the Board updated the MVCA gully erosion risk mapping. The update excluded four gullies where the hazard area increased significantly since the last mapping in 2012. Staff were directed to notify affected landowners and report any comments to the Board. Comments were outlined in report #38/18. Staff recommended that the gully erosion risk mapping be revised to include the four gullies.

This motion followed.

**Motion FA #68/18**

**Moved by: Alison Lobb**

**Seconded by: Wilf Gamble**

**THAT** the MVCA adopt the 2017 updated gully erosion mapping for the four gullies that were not adopted in November 2017 with the amendment to the Boundary Creek gully that was made on June 12, 2018.

**(carried)**

c) Water and Erosion Control Infrastructure Policy Options Follow Up: **Report #39/18**

At the April meeting, the Board identified the need to develop a policy on how the authority should finance the water and erosion control infrastructure (WECI) that is owned or for which we have maintenance responsibilities (Goderich Erosion Control, McGuffin Gully & Listowel Flood Control Works. Staff were directed to discuss the options being considered by the Board with appropriate municipal staff.

Report #39/18 is to obtain direction on the next steps in the development of a draft cost sharing policy for MVCA water and erosion control infrastructure.

The members discussed presenting a cost sharing approach for recreation and flood and/or erosion control works based upon a 50/50 split, with the authority share coming from the Water and Erosion Control Infrastructure Fund, if approved. The Board identified that decommissioning of any WECI structures should be financed through the WECI program and through the general levy to all municipalities. The Board further directed that a provision be included in the draft policy that would give any municipality the opportunity to take ownership of any WECI structure identified for decommissioning if they would like to have it replaced with a new structure. The Board directed that the draft policy should be circulated to all municipalities for feedback and the results reviewed at the September 19th Board meeting.

**Motion FA #69/18**

**Moved by: Roger Watt**

**Seconded by: Paul Gowing**

**THAT** staff prepare a draft policy based upon the direction provided by the Board and that the draft policy be circulated to all member municipalities for review and comment by September 1, 2018

**(carried)**

- d) Town of Minto Meeting re: Follow Up from June 23rd flooding in Harriston: **Report #40/18**

The Town of Minto held a meeting in Harriston in May to provide information to the public about the June 23<sup>rd</sup> flood event and to ask for input from the community on potential ideas for mitigating future floods in the community. Steve Jackson identified that there is not a program for assisting municipalities to develop and implement flood control mitigation measures. The Government of Canada's Disaster Mitigation and Adaptation Fund (DMAF) wouldn't be a likely possibility for assistance in rural communities due to its requirements and low level of funding support. It was also identified that MVCA should discuss the lack of funding in the Provincial Water and Erosion Control Infrastructure Program to support the maintenance and repairs to existing flood/erosion control infrastructure and that this shortfall should also be discussed with watershed MPP's as part of MVCA's government relations strategy.

**Motion FA #41/18**

**Moved by: Alison Lobb**

**Seconded by: Matt Duncan**

**THAT** the Chair and Vice-Chairs meet with John Nater Wellington-Perth MP to discuss how the DMAF could be improved to help rural communities; **AND THAT** North Perth and the Town of Minto municipalities be invited to attend this meeting **AND FURTHER THAT** the Chair and Vice-Chairs and representatives from North Perth be invited to attend meetings with watershed MPP's to discuss the shortfall in funding for Water and Erosion Control Infrastructure as well as the need for a Federal/Provincial Flood/Erosion Control Infrastructure Program.

**(carried)**

e) **Healthy Lake Huron Priorities 2018-2022: Report #41/18**

Healthy Lake Huron has developed a draft vision statement, objectives and a general five-year work plan for discussion. Staff attended the meeting held on June 13<sup>th</sup> and provided feedback to the steering committee recommending that the objectives be more specific and measurable. Staff also recommended that a more detailed work plan needs to be developed that is achievable within the next five years with the resources that are expected to be available from all of the partners.

This report presented by Phil Beard is to obtain direction from the Board about the proposed priorities that have been developed by the Healthy Lake Huron Steering Committee. Staff recommended that a letter be sent by the Chair to the Co-Chairs of the Healthy Lake Huron Initiative.

**Motion FA #42/18**

**Moved by: Roger Watt**

**Seconded by: Deb Shewfelt**

THAT the Board supports the priorities outlined in Report #41/18 for Healthy Lake Huron to focus on; **AND THAT** the MVCA send a letter to the Co-Chairs of the Healthy Lake Huron Steering Committee encouraging them to develop a more detailed work plan and objectives.

**(carried)**

**7. Chair and Directors Reports**

a) Chair's Report

There were no reports from the Chair tonight. The Chair advised that the Board needed to hold an in camera meeting to discuss a legal matter.

b) Director's Reports

There were no reports from the Member's tonight.

**8. Consent Agenda**

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report - May **Report #42/18**
- b) Agreements Signed: **Report #43/18**
- c) 2018 Budget/Work Plan Progress Report: **Report #44/18**

The following motion was made.

**Motion FA #43/18**

**Moved by: Matt Duncan**

**Seconded by: Paul Gowing**

**THAT** reports #42/18 through #44/18 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

**(carried)**

**Added Item In-Camera Session: Legal Matter**

All attendees except the Board, Phil Beard, Steve Jackson, Jayne Thompson and Danielle Livingston were excused from the meeting at this time.

**Motion FA #44/18**

**Moved by: Paul Gowing**

**Seconded by: Wilf Gamble**

**THAT** the Board of Directors move in camera to review a legal matter.

**(carried)**

The following motion was made at the in camera session.

**Motion FA #45/18**

**Moved by: Roger Watt**

**Seconded by: Matt Duncan**

**THAT** the Board of Directors resume regular session.

**(carried)**

Attendees that were excused from the closed session were invited back to regular session.

This motion followed.

**Motion FA #46/18**

**Moved by: Deb Shewfelt**

**Seconded by: Paul Gowing**

**THAT** the MVCA obtain an outline from the solicitor regarding communications that can be conveyed to the media and public regarding the rationale for the stay in proceedings and that MVCA contact the County of Huron to determine if they would like to develop similar messaging.

**(carried)**

**9. Review of Meeting Objectives and Next meeting: Tentative July 20, 2018.**

**10. Adjournment**

The meeting adjourned at 9:40 pm with this motion.

**Motion FA #47/18**

**Moved by: Alison Lobb**

**Seconded by: Paul Gowing**

**THAT** the meeting be adjourned.



**carried)**

Jim Campbell  
Chair

Danielle Livingston  
Administrative/Financial  
Services Coordinator