

General Membership Meeting #9/18

November 28, 2018

MEMBER'S PRESENT: Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Roger Watt, Matt Duncan, Paul Gowing, Bob Burtenshaw, David Blaney

ABSENT WITH REGRETS: Roger Watt

STAFF PRESENT: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator
Donna Clarkson, DWSP Co-Supervisor

1. Call to Order

Chair Jim Campbell called the meeting to order at 7:03 pm and announced the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership were circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #97/18

Moved by: Dave Turton

Seconded by: Paul Gowing

THAT the minutes from the General Membership meeting #8/18 held on October 17, 2018 be approved.

(carried)



4. Presentations

- a) Options and Advocacy Efforts for Reducing the Potential for Flood Damages in Harrison ward, Town of Minto: Steve Jackson, Flood and Erosion Safety Services Coordinator: **Report #60/18**

MVCA has been working with the Town of Minto to identify and assess options for reducing the potential for flood damages in Harriston since June of 2018. The options were reviewed with the public on November 27th. Steve Jackson, Flood/Erosion Safety Coordinator outlined the major scenarios as well as their associated costs.

MVCA staff asked for direction from the Members regarding providing assistance to the Town of Minto to review the proposed options.

Report #60/18 also provides an update to the Member's following their direction to address the lack of a Federal or Provincial Flood Damage Reduction Program to assist rural communities such as the Town of Minto to develop and implement a flood damage reduction project. A copy of MVCA's briefing notes that were presented to John Nater, MP for Perth Wellington and Randy Pettapiece, MPP for Perth Wellington were included with Report #60/18.

The Members thought that MVCA should continue to advocate for a Federal/Provincial Flood Damage Reduction Program and offer to provide support to the Town of Minto in their advocacy efforts to obtain funding for a flood damage reduction project once they have reached a decision on a preferred option.

Motion FA #98/18

Moved by: Paul Gowing

Seconded by: Matt Duncan

THAT MVCA provide technical support to the Town of Minto to assist them to identify a preferred option to mitigate flooding in Harriston.

(carried)

5. Business Out of the Minutes

- a) Proposed Amendment to the Personnel Policy: Police Checks: **Report #61/18**

The personnel policy was reviewed and updated at the October meeting. The proposed revision to the police check policy wasn't included in that review in order to allow staff the time to research and respond to the questions that the personnel committee had about the proposed revision. Any revision to this item will become effective one month after it has been approved.

The Member's agreed with the policy outlined in report #61/18 and passed the following motion.

Motion FA #99/18

Moved by: Alison Lobb

Seconded by: David Blaney

THAT the revised police check policy and procedures as outlined in Report #61/18 be approved as part of MVCA's Personnel Policy Manual.

(carried)

6. Business Requiring Direction/Decision

a) Garvey Glen Watershed Project Funding: **Report #62/18**

This report provides background on the funding that has been provided by MECP to support staffing and monitoring for the Garvey Glen Priority Watershed Project. MVCA's Chair has submitted a briefing note to Lisa Thompson, MPP for Huron Bruce requesting her assistance to obtain approval for this funding to be approved for 2018. The Chair has also requested a meeting with Ms. Thompson to discuss MVCA's request.

The Members were asked if they had any additional ideas on how to secure funding for this project. The following motion was made.

Motion FA #100/18

Moved by: Deb Shewfelt

Seconded by: Art Versteeg

THAT the Chair send a letter to the Minister of the Environment, Conservation and Parks regarding the funding for the Garvey Glen Priority Watershed Project.

(carried)

b) Draft 2019 Authority Funded Projects: **Report #63/18**

Report #63/18 outlines the authority funded projects that should be included in the 2019 draft budget. The projects identified are based upon MVCA's priorities for 2019.

The Member's reviewed the projects for each service area that were presented by Steve Jackson, Stewart Lockie and Jayne Thompson. The Member's agreed that the projects outlined in Report #63/18 are consistent with MVCA's work plan and should be included in the 2019 draft budget.

The following motion was made.

Motion FA #101/18

Moved by: Wilf Gamble

Seconded by: Dave Turton

THAT the authority funded projects outlined in Report #63/18 be included in the 2019 draft budget.

(carried)

c) Funding Request to Maitland Conservation Foundation: **Report #64/18**

Report #64/18 outlines additional projects that could be undertaken with the additional funding that has been raised by the Maitland Conservation Foundation (MCF). The majority of the funding would be directed towards the Middle Maitland Headwaters Restoration Project and the Garvey Glen Priority Watershed Project.

Motion FA #102/18

Moved by: Dave Turton

Seconded by: Deb Shewfelt

THAT the MVCA advise the MCF as to the additional projects that the funding would be directed to in 2019 as outlined in Report #64/18.

(carried)

d) MVCA contribution: Long Term Disability Insurance Benefit: **Report #65/18**

At the November 2017 meeting, the Member's reviewed the long-term disability portion of the group benefits plan and decided not to make changes to the existing cost share until revisiting this discussion after the release of the Provincial Budget.

Following the Member's re-evaluation of report #65/18 presented by Danielle Livingston, the following motion was made.

Motion FA #103/18

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the MVCA pay for a portion of the LTD premium at the rate of 1% per month.

(carried)

e) Review of Fee Schedule/Per Diems for 2019: **Report #66/18**

Phil Beard presented Report #66/18 to obtain direction from the Board on changes to MVCA's fees for 2019. The Director's agreed with the proposed fee changes and the following motion was made.

Motion FA #104/18

Moved by: Art Versteeg

Seconded by: Dave Turton

THAT the fee changes presented in the master fee schedule in report #66/18 be adopted for 2019.

(carried)

Discussion continued about the membership per diem rates and this motion followed.

Motion FA #105/18

Moved by: David Blaney

Seconded by: Deb Shewfelt

THAT there be no change to per diems or mileage in 2019.

(carried)

7. Reports

a) Chair's Report

Chair Campbell announced that there will be at least three Member's leaving the authority at the end of November 2018. The Chair raised the idea of holding the Annual Meeting in the Wroxeter Hall on February 20, 2018 during the day and that a luncheon be held prior to the meeting. All retiring Members would be invited to attend the luncheon and meeting to acknowledge the service of those leaving and welcome new representatives. Staff will bring an outline and cost estimate for the Annual meeting to the December meeting.

The idea of daytime meetings was well received and lead to discussion of holding all Membership meetings during business hours which would reduce the health and safety concerns of travelling during night time hours for staff and Member's. The Chair tabled this idea for the new Membership to determine.

b) Member's Reports

Dave Turton took this opportunity to express gratitude and thanked Steve Jackson and staff on behalf of the Town of Minto for all the work that has been done to help the municipality move forward with identifying options for reducing the potential for flooding in Harriston.

8. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report October **Report #67/18**
- b) Office Hours over Christmas and New Year's: **Report #68/18**
- c) Carbon Footprint Initiative Meeting: **Report #69/18**

The following motion was made.

Motion FA #106/18

Moved by: Matt Duncan

Seconded by: Wilf Gamble

THAT reports #67/18 through #69/18 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

9. In-Camera Session: Legal and Financial Matters

In Camera Session:

All attendees except the Members and the GM/ST Administrative/Financial Services Coordinator were excused from the meeting at this time.

Motion FA #108/18

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the Member's move in camera to review legal and financial matters.

(carried)

The following motion was made at the in camera session.

Motion FA #109/18

Moved by: Deb Shewfelt

Seconded by: David Blaney

THAT the Member's resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

10. Review of Meeting Objectives/Follow-up Actions:

Chair Campbell reviewed the meeting objectives and announced that they have been met.

11. Next Meeting Date

The next meeting of the membership will take place on December 19, 2018 at 7:00pm at the Administration Centre in Wroxeter.

This item followed 8. Consent Agenda.

12. Maitland Source Protection Authority Meeting #3/18

Motion FA #107/18

Moved by: Deb Shewfelt

Seconded by: Alison Lobb

THAT the Maitland Valley Conservation Authority Member's move into a Maitland Source Protection Authority meeting.

(carried)

13. **Adjournment**

The meeting adjourned at 8:34pm with this motion.

Motion FA #110/18

Moved by: Matt Duncan

Seconded by: Alison Lobb

THAT the general membership meeting be adjourned.

carried)

Jim Campbell
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator



