

## General Membership Meeting #3-2021

March 17, 2021

**Member's Present:** David Turton, Matt Duncan, Roger Watt, Alison Lobb, Ed McGugan, Erinn Lawrie, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Danielle Livingston, Admin-Financial Services Coordinator  
Jayne Thompson, Communications-IT-GIS Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood-Erosion Safety Coordinator  
Chris Van Esbroeck, Stewardship Services Coordinator  
Donna Clarkson, DWSP Co-Supervisor

**Guests:** Paul Seebach, Seebach and Associates

### 1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and announced the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #1-2021 held on January 27, 2021 and Meeting #2-2021 held on February 17, 2021 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

#### Motion FA #22-21

Moved by: Alvin McLellan

Seconded by: Megan Gibson

**THAT** the minutes from the General Membership meeting #1-2021 held on January 27, 2021 and meeting #2-2021 held on February 17, 2021 be approved.

(carried)



**4. Business Out of the Minutes**

- a) MCF Support: **Report #12-21**

Report #12-21 was presented and this motion followed.

**Motion FA #23-21**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

**THAT** the activities outlined in Report #12-21 be discussed with the Board of Directors for the Maitland Conservation Foundation and the John Hindmarsh Environmental Trust Fund.

**(carried)**

**5. Presentations**

- b) Auditors Report: **Report #13-21**

Paul Seebach of Seebach and Company, Chartered Professional Accountants presented the 2020 Draft Audit Report and the following motion was made:

**Motion FA #24-21**

**Moved by: Roger Watt**

**Seconded by: Ed McGugan**

**THAT** the 2020 Draft Auditors Report be accepted as presented.

**(carried)**

- c) Goderich South Bluff Grading: **Report #14-21**

Report #14-21 was presented and the following motion was made:

**Motion FA #25-21**

**Moved by: Megan Gibson**

**Seconded by: Kevin Freiburger**

**THAT** Report #14-21 is accepted as presented.

**(carried)**

**6. Business Requiring Direction and Decision**

- a) 2021 Budget and Work Plan: **Report #15A & B-21**

Report #15A was presented and discussed by the Members. The following motion was made:

**Motion FA#26-21**

**Moved by: Alison Lobb**

**Seconded by: Alvin McLellan**

**THAT** the work plan for 2021 be approved as outlined in Report #15A.

**(carried)**

Chair Turton called for the Member's to vote on behalf of their respective Municipality on the levy amounts and disbursements that have been circulated as outlined in Appendix A, Report 15B.

Municipality	Member	Assessment Value (%)	In Favour	Not In Favour	No Comment	Absent
ACW	Roger Watt	12.45	✓			
Central Huron	Alison Lobb	9.76	✓			
Goderich	Erinn Lawrie	10.75	✓			
Howick	Megan Gibson	4.58	✓			
Huron East	Alvin McLellan	10.81	✓			
Huron Kinloss	Ed McGugan	6.16	✓			
Mapleton	Dave Turton	0.89	✓			
Minto	Dave Turton	6.84	✓			
Morris-Turnberry	Kevin Freiburger	5.28	✓			
North Huron	Anita van Hittersum	5.66	✓			
North Perth	Matt Duncan	21.67	✓			
Perth East	Cheryl Matheson	1.82	✓			
South Bruce	Ed McGugan	0.07	✓			
Wellington North	Dave Turton	2.78	✓			
West Perth	Cheryl Matheson	0.48	✓			

The results of the recorded vote were 100% in favour therefore the following motions were carried:

**Motion FA #27-21**

**Moved by: Roger Watt**

**Seconded by: Anita van Hittersum**

**THAT** the work plan for 2021 be approved as outlined in Report 15A-21;

**AND THAT** the matching and non-matching levy be approved at \$1,624,182 for 2021;

**AND THAT** the levy be apportioned to each municipality in accordance with the 2021 levy schedule.

**(carried)**

The Members reviewed the revisions to the budget and the following motion was adopted.

**Motion FA#28-21**

**Moved by: Alvin McLellan**

**Seconded by: Matt Duncan**

**THAT** the 2021 budget be approved as outlined in Report #15B-21.

**(carried)**

b) Changes to the Conservation Authorities Act: **Report #16-21**

Report #16-21 was presented and the following motion was made:

**Motion FA #29-21**  
**Moved by: Alison Lobb**

**Seconded by: Anita van Hittersum**

**THAT** the Chair, sit as Interim Chair and that a letter be sent to the Minister of Environment, Conservation and Parks requesting that an exception be made that would allow Dave Turton to remain as Chair until the Annual Meeting in 2022;

A recorded vote was taken and all were in favour.

<b>Name</b>	<b>In Favour</b>	<b>Not in Favour</b>
Roger Watt	✓	
Alison Lobb	✓	
Erinn Lawrie	✓	
Megan Gibson	✓	
Alvin McLellan	✓	
Cheryl Matheson	✓	
Kevin Freiburger	✓	
Anita van Hittersum	✓	
Matt Duncan	✓	
Ed McGugan	✓	
Dave Turton	✓	

**(carried)**

c) 2021 Members Work Plan: **Report #17-21**

Report #17-21 was presented and the following motion was made:

**Motion FA #30-21**  
**Moved by: Megan Gibson**

**Seconded by: Cheryl Matheson**

**THAT** the work plan for 2021 be adopted as outlined in Report #17-21.

**(carried)**

d) Gorrie Dam Decommissioning Public Information Session: **Report #18-21**

Report #18-21 was presented and the following motion was made:

**Motion #FA 31-21**  
**Moved by: Ed McGugan**

**Seconded by: Alison Lobb**

**THAT** the Members approve the Public Information Centre process and results as presented.

**(carried)**

e) **Tender for New Vehicle: Report #19-21**

Report #19-21 was presented and the following motion was made:

**Motion FA #32-21**

**Moved by: Kevin Freiburger**

**Seconded by: Matt Duncan**

**THAT** Larry Hudson Chevrolet, Buick, GMC, be advised that their tender in the amount of \$27,120.00 (all applicable taxes and freight included) to supply a 2020 Chevrolet Colorado as per tender specifications, has been approved as presented;

**AND THAT** the 2013 Toyota Tacoma be advertised and sold in 2021, when it is no longer required.

**(carried)**

**f) Carbon Footprint Reduction and Sequestration Report: Report #20-21**

Report #20-21 was presented and the following motion was made:

**Motion FA #33-21**

**Moved by: Roger Watt**

**Seconded by: Kevin Freiburger**

**THAT** MVCA's carbon footprint progress report and 2021 strategic actions be approved as outlined in Report #20-21.

**(carried)**

**g) Approval of Vendor for Shoreline Lidar: Report #21-21**

Report #21-21 was presented and the following motion was made:

**Motion FA #34-21**

**Moved by: Alison Lobb**

**Seconded by: Erinn Lawrie**

**THAT** the contract for the shoreline LiDAR acquisition be awarded to Northway/Photomap/Remote Sensing Ltd. for \$25, 875 + HST.

**(carried)**

**h) Appointment to Committees: Report #22-21**

Report #22-21 was presented and the following motion was made:

**Motion FA #35-21**

**Moved by: Ed McGugan**

**Seconded by: Roger Watt**

**THAT** Dave Turton be appointed as the MVCA's delegate to Conservation Ontario;

**AND THAT** Matt Duncan and Megan Gibson and be appointed as alternates.

**THAT** Matt Duncan be appointed to the Board of Directors of the Maitland Conservation Foundation for 2021.

**THAT** Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2021.

**THAT** Cheryl Matheson be appointed to the Personnel Committee for 2021.

**THAT** Alison Lobb be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2021.

**THAT** Matt Duncan be appointed to the Carbon Footprint Initiative Leadership Team for 2021.

**(carried)**

**i) Appointment of Solicitors, Bank & Auditor: Report #23-21**

Report #23-21 was presented and the following motions were made:

**Motion FA #36-21**

**Moved by: Alvin McLellan**

**Seconded by: Megan Gibson**

**THAT** the Authority's banking transactions be handled by the Wingham and Goderich Branches of the Canadian Imperial Bank of Commerce;

**AND THAT** investments be made at the financial institutions offering the most favorable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.

**RECOMMENDATION #2:**

**THAT** the Authority approve a bank borrowing by-law of \$200,000 for 2021 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch.

**THAT** the following solicitors be appointed to handle legal matters of the Conservation Authority for 2021: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich.

**THAT** Seebach and Company be appointed as MVCA's auditor for 2021.

**(carried)**

**7. Chairs and Members Reports**

**Motion FA #37-21**

**Moved by: Matt Duncan**

**Seconded by: Alison Lobb**

**THAT** MVCA move to in person meetings at the Wroxeter Hall once appropriate audio equipment has been received and subject to public health requirements.

**(carried)**

**8. Consent Agenda**

The following items were circulated to the Member's for their information.

- a) Revenue & Expenditure Report December: **Report #24-21** (attached)
- b) Agreements Signed: Report #25-21 (attached)

The following motion was made.

**Motion FA #38-21**  
**Moved by: Megan Gibson**

**Seconded by: Alvin McLellan**

**That** reports #24-21 through #25-21 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

**(carried)**

**9. In Camera: Legal Matter**

**Motion FA #39-21**  
**Moved by: Alvin McLellan**

**Seconded by: Cheryl Matheson**

**THAT** the meeting move into in camera.

**(carried)**

**10. Review of Meeting Objectives**

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on April 17, 2021 at 7:00 pm.

**11. Maitland Source Protection Authority Meeting**

The Members entered into a Maitland Source Protection Authority meeting.

**(carried)**

**12. Adjournment**

The meeting adjourned at 8:55 pm with this motion.

**Motion FA #40-21**  
**Moved by: Alison Lobb**

**Seconded by: Cheryl Matheson**

**THAT** the general membership meeting be adjourned.

**(carried)**



Dave Turton  
Chair



Phil Beard  
General Manager  
Secretary Treasurer