

Members Meeting #10-21

November 17, 2021

Member's Present:

Dave Turton, Roger Watt, Alison Lobb, Megan Gibson, Cheryl Matheson, Erinn Lawrie, Ed McGugan, Alvin McLellan, Kevin Freiburger, Matt Duncan, Anita van Hittersum

Staff Present:

Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Coordinator
Jayne Thompson, Communications IT&GIS Coordinator
Steve Jackson, Flood & Erosion Services Coordinator
Chris Van Esbroeck, Watershed Stewardship Coordinator
Danielle Livingston, Financial Services Coordinator
Jason Moir, FRCA Superintendent
Patrick Huber-Kidby, Environmental Planner

1. Call to Order

Chair Turton welcomed everyone, called the meeting to order at 7:00pm and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #9-2021 held on October 20, 2021 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #78-21

Moved by: Megan Gibson

Seconded by: Kevin Freiburger

THAT the minutes from the General Membership meeting #9-2021 held on October 20, 2021 be approved.



4. Business out of the Minutes:

- a) Services and Programs Agreement – Community Advisory Board: Report #57-2021:

Phil Beard presented Report #57-2021 to the members and the following motion was made:

Motion FA #79-21

Moved by: Alvin McLellan

Seconded by: Matt Duncan

THAT MVCA develop a draft agreement for member municipalities to review that includes both mandatory and non-mandatory services for a four year term by mid 2022.

(carried)

Motion FA #80-21

Moved by: Matt Duncan

Seconded: Alison Lobb

THAT MVCA not establish a community advisory board.

(carried)

- b) Three year work plan update and financial forecast for 2022: Report #58-2021

Phil Beard presented Report #58-2021 and the following motion was made:

Motion FA #81-21

Moved by: Ed McGugan

Seconded by: Alvin McLellan

THAT the 2022 draft budget be developed based upon this forecast; AND THAT the 2022 draft budget include a proposed levy increase of \$136,222.

AND FURTHER THAT the draft 2022 budget and work plan be presented to the members at the December 15th meeting for review and direction.

(carried)

5. Reports for Direction and or Decision:

- a) Request for Proposals – Shoreline Mapping Project: Report #59-2021:

Patrick Huber-Kidby presented Report #59-2021 and the following motion was made:

Motion FA #82-21

Moved by: Ed McGugan

Seconded by: Kevin Freiburger

THAT the contract for MVCA’s Three-year Shoreline Mapping Update Project acquisition be awarded to Zuzek Inc. for \$289,976 (inclusive of HST).

(carried)

b) Proposed Authority Funded Projects for 2022: Report #60-2021:

Phil Beard presented Report #60-2021 to the members and the following motion was made:

Motion FA #83-21

Moved by: Matt Duncan

Seconded by: Roger Watt

THAT the authority funded projects outlined in Report #60-2021 be included in the 2022 draft budget and work plan.

(carried)

c) Fee Schedule Changes for 2022: Report #61-2021

Report #61-2021 was presented to the members and the following motions were developed:

Motion FA #84-21

Moved by: Cheryl Matheson

Seconded by: Alvin McLellan

THAT the members mileage be increased to \$.53 a kilometer starting in 2022.

(carried)

Motion FA #85-21

Moved by: Megan Gibson

Seconded by: Roger Watt

THAT the changes to the fee schedule as outlined in report #61-2021 be approved.

(carried)

6. Chair and Members Reports:

The Chair expressed appreciation and thanks on behalf of the members to Steve Jackson for his 13.5 years of service to MVCA.

7. Consent Agenda:

The following items were circulated to the Members for their information.

- a) Revenue-Expenditure Report for October: Report #62-2021
- b) Carbon Footprint Initiative Meeting Summary: Report #63-2021
- c) Healthy Watersheds, Healthy People and Wildlife
- d) Agreements Signed: Report #64-2021
- e) Office Hours over Christmas and New Year's: Report #65-2021

The following motion was made:

Motion FA #86-21

Moved by: Anita van Hittersum

Seconded by: Kevin Freiburger

THAT Report #62-2021 through Report #65-2021 along with their respective recommended motions as outlined in the Consent Agenda be approved.

(carried)

8. In-Camera Session: Personnel Matter

Motion FA #87-21

Moved by: Megan Gibson

Seconded by: Anita van Hittersum

THAT the members move in to an in-camera session.

(carried)

Motion FA #88-21

Moved By: Anita van Hittersum

Seconded by: Ed McGugan

THAT the members move out of the in-camera session and back to the regular meeting.

(carried)

9. Adjournment - Next Meeting Date, Wednesday, December 15, 2021 at 7:00pm at the Wroxeter Hall

10. Adjournment of Members Meeting:

The members meeting adjourned at 8:30pm with the following motion:

Motion FA #89-21

Moved by: Megan Gibson

THAT the Members Meeting be adjourned.



Dave Turton
Chair
Treasurer



Phil Beard
General Manager /Secretary-