

## Board of Directors Meeting #3-2022

March 16, 2022

**Members Present:** Dave Turton, Roger Watt, Alison Lobb, Megan Gibson, Cheryl Matheson, Ed McGugan, Alvin McLellan, Kevin Freiburger, Matt Duncan, Anita van Hittersum

**Absent with regrets:** John Grace

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Stewart Lockie, Conservation Areas Coordinator  
Jayne Thompson, Communications GIS & IT Coordinator  
Chris Van Esbroeck, Watershed Stewardship Coordinator  
Danielle Livingston, Administration-Financial Services Coordinator  
Donna Clarkson, DWSP Co-Supervisor

**Others Present:** Paul Seebach, Seebach & Company

### 1. Call to Order

Chair Duncan welcomed everyone, called the meeting to order at 7:03 p.m. and reviewed the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #1-2022 held on January 26, 2022 and Meeting #2-2022 held on February 16, 2022 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

#### **Motion FA #21-22**

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT the minutes from the General Membership Meeting #1-2022 held on January 26, 2022 and Meeting #2-2022 held on February 16, 2022 be approved.  
(carried)

**4. Business out of the Minutes:**

- a) Review of Revisions to Members Manual: Report #12-2022

Phil Beard presented Report #12-2022 to the members and the following motion was made:

**Motion FA #22-22**

Moved by: Kevin Freiburger

Seconded by: Alison Lobb

THAT the revised Members Manual be approved.  
(carried)

**5. Presentation:**

- a) Auditor's Report for 2021: Report #12-2022

Paul Seebach from Seebach and Company, Chartered Professional Accountants presented Report #13-2022 and the following motion was made:

**Motion FA #23-22**

Moved by: Ed McGugan

Seconded by: Alvin McLellan

THAT the Auditor's report for 2021 be approved as presented.  
(carried)

**6. Business Requiring Decision and or Direction:**

- a) 2022 Work Plan & Budget: Report #14A-2022

**Motion FA #24-22**

Moved by: Alison Lobb

Seconded by: Roger Watt

THAT the work plan priorities as outlined in Report #14A-2022 be approved for 2022.  
(carried)

Chair Duncan called for the Member's to vote on behalf of their respective Municipality on the levy apportionment as outlined in Appendix A, Report 14B. It was noted that the special levy apportionment for ACW and Central Huron were reversed in the table but that the special levies have already been approved by ACW, Central Huron and Goderich.

| Municipality     | Member              | Assessment Value (%) | In Favour | Not In Favour | No Comment | Absent |
|------------------|---------------------|----------------------|-----------|---------------|------------|--------|
| ACW              | Roger Watt          | 12.47                | ✓         |               |            |        |
| Central Huron    | Alison Lobb         | 9.74                 | ✓         |               |            |        |
| Goderich         | John Grace          | 10.78                |           |               |            | *      |
| Howick           | Megan Gibson        | 4.59                 | ✓         |               |            |        |
| Huron East       | Alvin McLellan      | 10.71                | ✓         |               |            |        |
| Huron Kinloss    | Ed McGugan          | 6.08                 | ✓         |               |            |        |
| Mapleton         | Dave Turton         | 0.89                 | ✓         |               |            |        |
| Minto            | Dave Turton         | 6.87                 | ✓         |               |            |        |
| Morris-Turnberry | Kevin Freiburger    | 5.25                 | ✓         |               |            |        |
| North Huron      | Anita van Hittersum | 5.66                 | ✓         |               |            |        |
| North Perth      | Matt Duncan         | 21.80                | ✓         |               |            |        |
| Perth East       | Cheryl Matheson     | 1.78                 | ✓         |               |            |        |
| South Bruce      | Ed McGugan          | 0.07                 | ✓         |               |            |        |
| Wellington North | Dave Turton         | 2.77                 | ✓         |               |            |        |
| West Perth       | Cheryl Matheson     | 0.47                 | ✓         |               |            |        |

The results of the recorded vote were 89.12% in favour therefore the following motions were carried:

**Motion FA #25-22**

Moved by: Dave Turton

Seconded by: Ed McGugan

AND THAT the matching and non-matching general levy be approved at \$1,760,404 for 2022;  
AND THAT the special levy be approved for \$165,000;  
AND THAT the levy be apportioned to each municipality in accordance with the 2022 levy schedule;  
(carried)

**Motion FA #26-22**

Moved by: Kevin Freiburger

Seconded by: Alison Lobb

THAT the 2022 budget be approved as outlined in Report #14B-2022.  
(carried)

b) Members Work Plan for 2022: Report #15-2022

**Motion FA #27-22**

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT MVCA request Seebach & Company to submit an estimate for undertaking MVCA's 2023 and 2024 audit.  
(carried)

**Motion FA #28-22**

Moved by: Ed McGugan

Seconded by: Roger Watt

THAT the Members work plan for 2022 be adopted as outlined in Report #15-2022.  
(carried)

- c) Agricultural Sector Appointee Update: Report # 16-2022

The members discussed the need for an agricultural representative and the following motion was passed.

**Motion FA #29-22**

Moved by: Alison Lobb

Seconded by: Ed McGugan

THAT an agricultural representative is not needed on MVCA's Membership as MVCA already has representatives from the agricultural sector. However, if the appointment of an agricultural representative proceeds, then MVCA requests input to the selection of the representative.  
(carried)

- d) MCF Funding Raised and Request for Support: Report #17-2022

**Motion FA #30-22**

Moved by: Alison Lobb

Seconded by: Roger Watt

THAT the MVCA extend its thanks to the MCF and the JHETF for their support of MVCA's projects and activities in 2022;  
AND FURTHER THAT the MVCA will continue to support the MCF in 2022 by providing governance and fundraising committee support services.  
(carried)

- e) Appointment to Committees for 2022: Report #18-2022

**Motion FA #31-22**

Moved by: Anita van Hittersum

Seconded by: Megan Gibson

THAT Matt Duncan be appointed as the MVCA's delegate to Conservation Ontario;  
AND THAT Ed McGugan and Roger Watt be appointed as alternates;  
THAT Matt Duncan be appointed to the Board of Directors of the Maitland Conservation Foundation for 2022;  
THAT Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2022;  
THAT Cheryl Matheson be appointed to the Personnel Committee for 2022;  
THAT Alison Lobb be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2022;  
AND THAT Ed McGugan be appointed to the Carbon Footprint Initiative Leadership Team for 2022.  
(carried)

f) Appointment of Auditor, Solicitor and Bank: Report #19-2022

**Motion FA #32-22**

Moved by: Kevin Freiburger

Seconded by: Megan Gibson

THAT the Authority's banking transactions be handled by the Wingham and Goderich Branches of the Canadian Imperial Bank of Commerce;  
AND THAT investments be made at the financial institutions offering the most favorable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.;

AND THAT the Authority approve a bank borrowing by-law of \$200,000 for 2022 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch;

AND THAT the following solicitors be appointed to handle legal matters of the Conservation Authority for 2022: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich;

AND FURTHER THAT Seebach and Company be appointed as MVCA's auditor for 2022.  
(carried)

g) Carbon Footprint Report: Report #20-2022

**Motion FA #33-22**

Moved by: Alison Lobb

Seconded by: Cheryl Matheson

THAT MVCA's carbon footprint progress report and 2022 strategic actions be approved as outlined in Report #20-2022.

**7. Chair and Members Reports:**

None

**8. Consent Agenda:**

The following items were circulated to the Members for their information.

- a) Agreements Signed: Report #21-2022
- b) Revenue-Expenditure Report for January and February 2022: Report #22-2022
- c) Correspondence for Information

The following motion was made:

**Motion FA #34-21**

Moved by: Alvin McLellan

Seconded by: Ed McGugan

THAT Report #21-2022 and Report #22-2022 along with their respective recommended motions as outlined in the Consent Agenda be approved.  
(carried)

**9. Maitland Source Protection Authority Meeting #1-2022**

**Motion FA #35-22**

Moved by: Megan Gibson

Seconded by: Roger Watt

THAT the Members meeting into MSPA Meeting #1-2022.  
(carried)

**Motion FA #36-22**

Moved by: Ed McGugan

Seconded by: Alvin McLellan

THAT the Members move back into the full authority meeting.  
(carried)

**10. Adjournment** - Next meeting date is Wednesday, April 20, 2022 at 7:00 p.m. at the Administrative Office.

**11. Adjournment of Members Meeting:**

The members meeting adjourned at 8:32pm with the following motion:

**Motion FA #37-22**

Moved by: Alison Lobb

Seconded by: Kevin Freiburger

THAT the Members Meeting be adjourned.



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Matt Duncan  
Chair



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Phil Beard  
General Manager / Secretary-Treasurer